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MINUTES OF THE MEETING OF SNAITH AND COWICK TOWN
COUNCIL HELD ON MONDAY 9th JUNE 2014 AT 26 MARKET PLACE,
SNAITH

PRESENT

Cllr. J. Staveley – Churton (Town Mayor) in the chair, Cllr. S. Jones (Deputy Mayor), Cllrs. M. Nicholls, J. Barrett, G. Hulme, N. Megson, G. Laughton, R. McArthur, J. Hollas

APPROVAL OF MINUTES

The minutes of the meeting held on Monday 12th May 2014 having been circulated were accepted as a true record of the meeting and signed by the Town Mayor. Proposed Cllr. G. Laughton seconded Cllr. J. Barrett and agreed.

APOLOGIES

Cllr. C. Fox

DECLARATION OF INTEREST BY MEMBERS IN ITEMS ON THIS
AGENDA AND THE NATURE OF SUCH INTEREST

Cllr. J. Staveley – Churton – Agenda Item Shapla Indian and Website Design

TO NOTE DISPENSATIONS GIVEN TO ANY MEMBER OF THE
COUNCIL IN RESPECT OF THE AGENDA ITEMS LISTED BELOW

None

EAST RIDING COUNCILLORS REPORT

Level Crossing Closure

Cllr. J. Barrett advised of the Level Crossing in Snaith been closed on 15th July 2014

7 High Street, East Cowick

The area has now been cleared up by the resident

TOWN CLERKS REPORT

COMMUNITY BUILDINGS

East Cowick Village Hall

Information regarding East Cowick Village Hall was circulated to council members. The Town Clerk advised Richard Andrews who is looking after the hall was due to contact the Charities Commission advising them of his resignation. Noted by Council Members

Wesley Place Community Centre

A letter was circulated to council members prior to the meeting. Cllr. J. Barrett proposed writing back to Wesley Place asking for more information to be provided as no support could be given without this seconded Cllr. N. Megson and agreed

TURLEY ASSOCIATES - THORPE MARSH GAS LINE

A full presentation was given by Matthew Shepherd (Turley Associations) with regards to the Thorpe Marsh Gas Line which will be passing through the

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parish. Mr Shepherd advised this work would not be taking place until 2017 at the earliest. A list of questions were given to Mr Shepherd and he agreed to come back to the council within a few weeks with the answers. Noted by Council Members.

SNAITH YOUTH CLUB

A proposal prepared by East Riding of Yorkshire Council was handed to all councillors present. The Town Clerk requests councillors read the document and attended a meeting on Tuesday 17th June 2014 at 6.30pm to discuss the issue further. Noted by council members.

NEIGHBOURHOOD TOWN PLAN

The Town Clerk advised she had only received three replies from Councillor regarding the Town Plan. Cllr. J. Barrett proposed asking East Riding of Yorkshire Council to send a representative to a special meeting to discuss the Town Plan in more depth before a decision is made seconded Cllr. G. Hulme and agreed

SPEED REDUCTION – PONTEFRACT ROAD

The Town Clerk circulated information prior to the meeting. Cllr. J. Staveley – Churton advised he was extremely upset with the email received from P. Hiscott (ERYC). Cllr. G. Laughton proposed writing a letter to ERYC and Humberside Police advising the information regarding traffic stops is not in line with figures on the Traffic Survey seconded Cllr. M. Nicholls and agreed

SHAPLA INDIAN

An email from a concerned resident was circulated to council members prior to the meeting. Cllr. G. Hulme proposed writing to ERYC asking if Planning permission is required for the flashing light located at Shapla Indian seconded Cllr. G. Laughton and agreed

GROUND MAINTENANCE

The Town Clerk advised she had received an email stating cutting would take place every 10 days however the workmanship at the Churchyard was very poor. Cllr. N. Megson proposed writing to ERYC advising them of the councils concerns and to consider contractors carrying out the work seconded Cllr. G. Laughton and agreed.

COMMUNITY PLAYING FIELD ASSOCIATION – TREE CUTTING

An email from Mr D Hennessy was circulated to council members regarding the concerns with Tree Cutting at the Community Playing Field. Noted by Council members. Cllr. G. Hulme proposed informing the Playing Field Association to contact ERYC asking for the trees to be placed on the October schedule of works seconded Cllr. G. Laughton and agreed

BUS SHELTER – PONTEFRACT ROAD

Photos of 10 Bus Shelters were given to councillors for a vote to be made on the most suitable for Pontefract Road.

Vote for shelter with sides Cllr. J. Barrett, Cllr. J. Hollas

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Vote for shelter with no side as East Cowick Cllrs. G. Laughton, S. Jones, M. Nicholls, G. Hulme, R. McArthur and N. Megson.

GRANT FUNDING 2014/2015

Information regarding future Grant Funding was circulated to council members. To be placed on a future Agenda

CCTV UPDATE

Information regarding costing's and tender information was circulated to council members. Cllr. J. Barrett proposed giving notice to Goole Town Council and tendering for a new supplier seconded Cllr. N. Megson all councils in favour.

COMMUNITY BENCH

Deferred to next meeting.

ITEMS FROM COUNCIL MEMBERS

Overhanging Hedge - Wesley Place – Cllr. R. McArthur

Cllr. G. Laughton proposed writing a letter to Wesley Place asking them to cut back the overhanging hedges on the footpath seconded Cllr. M. Nicholls and agreed

Overhanging Hedge -Marina Avenue – Cllr. N. Megson

This issue had already been dealt with

Overhanging Hedge - High Street, Snaith – Cllr. N. Megson

Cllr. J. Barrett proposed writing a letter to Mr Walker asking him to cut back his hedge to his boundary seconded Cllr. G. Laughton and agreed

Overhanging Roots - St Lawrence Avenue – Cllr. G. Laughton

Cllr. G. Laughton proposed writing a letter requesting the roots be cut back seconded Cllr. M. Nicholls and agreed

Parking – Frankfields – Cllr. S. Jones

Cllr. S. Jones advised a resident had contacted him regarding School pick up and drop off time parking problems. The Town Clerk advised this had already been raised and it was a Private Road. Cllr. S. Jones advised he would discuss again with the resident. Noted by Council Members

Business and Domestic Bins – Cllr. J. Staveley – Churton

Cllr. J. Staveley – Churton advised Domestic Bins were been used at Marios and the Downe Arms rather than Commercial. Cllr. J. Barrett proposed writing to the Enforcement Officer at ERYC asking for an investigation seconded Cllr. M. Nicholls and agreed.

WEBSITE DESIGNS

A full list of 5 suppliers was provided to council members prior to the meeting. Cllr. J. Barrett proposed using MHP subject to an interview seconded Cllr. G. Laughton and agreed

FEEDBACK FROM CHAIRMANSHIP TRAINING

Noted by Council Members

CIVIC SERVICE

Noted by Council Members

TOWN COUNCIL POLICIES

Standing Orders

An update was read to council members. Noted by Council Members

Financial Standing Orders

Circulated to council members prior to the meeting. Changes were made. Full copies to be adopted at the next meeting after changes have taken place. Cllr. S. Jones proposed a Debit Card be ordered for the Town Council Use with a limit of £1000.00 seconded Cllr. G. Hulme. Show of hands all in favour

ERNLLCA NEWSLETTER

Circulated to council members prior to the meeting. Noted by Council members.

ACCOUNTS

Internal Audit

The Clerk provided information to all council members with regards to the internal audit. Noted by Council Members

Payment Summery

A full list of payments was circulated to council members. Proposed Cllr. J. Barrett seconded Cllr. N. Megson and agreed.

..... Signature

..... Date

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<u>Payments</u>		
Company	Description	Amount
FLG	Link and Posters	£320.50 ✓
Mayfair Security	Office Callout	£37.50 ✓
BT	Internet Provision	£68.97 ✓
Nalc	Training	£240.00
Steve Lamb	Footpath Resurfacing	£380.00
Complete Weed Control	Weed Spraying	£357.00
Geoff Thornton	Parish Path Cut	£512.00
AJACS	Internal Audit	£321.00
BT	Phone Bill	£393.69
Goole Town Council	CCTV	£1,173.15
Toners and Ink	Computer Equipment	£10.00
Mayfair Security	Annual Maintenance	£305.00
Vicky Whiteley	Salary / May	
Nicola Russell	Salary / May	
Helen Miley	Salary / Jan - May	
Ian Pickles	Salary / May	
HMRC	NI and Tax April / May	£1,302.67

JSC

Civic Allowance

560.74.

<u>Receipts</u>		
Company	Description	Amount
ERYC	Precept	£40,750.00

GL - MN.