

MINUTES OF THE FULL COUNCIL MEETING OF THE SNAITH AND COWICK TOWN COUNCIL HELD ON THE 10 OCTOBER 2016

PRESENT were Cllr. J. Staveley-Churton in the chair, Cllr. S. Jones, Cllr. G. Hulme, Cllr. J. Barrett, Cllr. J. Hollas, Cllr. D. Hill, Cllr. D. Bromley and Cllr. D. Butterfield, Vicky Whiteley, Nicola Russell, Ward Councillor C. Fox, Goole Times and 4 Members of the Public.

APPROVAL OF MINUTES

The minutes of the Council Meeting held on Monday 29th September 2016, having been circulated, were accepted as a true record of the meeting and signed by Cllr. J. Staveley-Churton. Proposed Cllr. S. Jones and seconded Cllr. G. Hulme and agreed.

APOLOGIES FOR ABSENCE

Cllr. R. Lyons

DECLARATION OF INTEREST BY MEMBERS IN ITEMS ON THIS AGENDA AND THE NATURE OF SUCH INTERESTS

Agenda Item 10, Feedback Joint Use Play Area - Cllr. J. Staveley-Churton  
Agenda Item 11, One Way System - Cllr. D. Hill  
Agenda Item 12, Response from ERYC regarding station access - Cllr. D. Hill  
Agenda Item 13, HGV Planning - Cllr. J. Staveley-Churton  
Agenda Item 14, Otley Cottage Trustees - Cllr. J. Staveley-Churton  
Agenda Item 15c, Recycling Credits - Cllr. J. Staveley-Churton  
Agenda Item 15d, Overgrown Hedge (Pontefract Road) - Cllr. J. Staveley-Churton  
Agenda Item 15e, Grass Cutting Ferry Lane (field side) - Cllr. J. Staveley-Churton  
Agenda Item 16a, Overgrown Hedge (Grange Road) - Cllr. D. Butterfield  
Agenda Item 17, Waddington Cup - Cllr. J. Staveley-Churton

To note Dispensation given to any member of the council in respect of the Agenda Items listed below

None.

Public Participation

Mr Mick Woodrow addressed the council to raise concerns over the parking situation on Bourn Mill Balk Road and St. Lawrence Avenue, particularly during the school drop-off and pick up times. Mr Woodrow advised that he had had to guide the school bus down St. Lawrence Avenue due to the way in which cars were parked. Residents are also relinquishing part of their gardens to use as off-road parking. It was also advised that visitors to the Snaith School are reportedly parking on St. Lawrence Avenue rather than parking on school premises.

Cllr. J. Barrett proposed that Agenda Item 16b be brought forward on the Agenda for discussion as it was related to this. Seconded Cllr. J. Hollas.

Parking on St. Lawrence Avenue/Weeland Villas

Cllr. G. Hulme proposed that the Town Council contact the Fire Service and request that they undertake a trial run down St. Lawrence at peak time to see what problems face the fire tender. Seconded Cllr. D. Butterfield.

Cllr. J. Barrett also proposed that the Town Council write to the Snaith School and notify them of the issues reported and query why visitors and staff don't appear to be using the school premises to park. Seconded Cllr. J. Hollas.





Mrs Margaret Kilner also addressed the Town Council to explain the role of a Trustee for the Otley Cottages Trust. Cllr. J. Barrett proposed that Agenda Item 14 be brought forward on the Agenda for discussion as it was related to this. Seconded Cllr. J. Hollas.

#### Otley Cottages Trust

Mrs Kilner advised that within the constitution, it states there should be 4 council representatives on the Trust. There are currently two but could manage with three. It was advised that a resident was willing to become a Trustee but would need to be proposed by the Town Council. Cllr. J. Barrett proposed writing to the resident and ask him to join the Otley Cottage Trust as a council representative. Seconded by Cllr. S. Jones. Council members were asked if they wished to become a Trustee. No other councillor put themselves forward.

#### East Riding Councillors Report

Cllr. J. Barrett advised that the EA have resolved the seepage on the riverbank at the pipe bridge/Ferry Lane.

Cllr. J. Barrett stated he will be speaking in his capacity as Ward Councillor at the ERYC Planning Committee on 18th October. This will be to speak against an application on Field Lane in Gowdall.

Cllr. J. Barrett also stated that the Harron Homes development has now been signed off as the ERYC are happy with the drainage proposals. Building will likely start at the end of October.

Cllr. C. Fox advised that the planning application for Kelkay is still pending. The application for Stobarts in Heck will be heard at NYCC Planning Committee on 25th October.

#### Town Clerks Report

A report from the Assistant Town Clerk was read to council members. Noted by Council Members.

#### Home Insurance Presentation - Romero Insurance

Stuart Williams from Romero Insurance presented some draft wording which would be used in advertisement literature. It was agreed that the Town Clerk would contact Mr Williams to review and finalise the wording for approval by the Town Council at the next meeting.

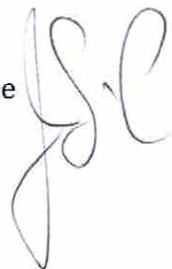
#### Section 106 Agreements

The Town Clerk advised that she had spoken to Antony Devey at ERYC to discuss the Section 106 Agreement on the Harron Homes development. It was stated Harron Homes have no obligation other than providing affordable housing and open space. No monies will be paid to the Town Council or provided to the school for expansion.

Cllr. J. Hollas proposed that the Town Council write to the ERYC to express deep frustration that the Section 106 has been signed-off without consultation with the council and query why it was not notified. This should also include grave concerns that no monies will be paid to support the educational needs within the town. Seconded Cllr. D. Butterfield.

#### Feedback from the Joint Use Play Area Meeting

Cllr. J. Staveley-Churton provided feedback from the JUPA Meeting. The JUPA Committee in principle have approved the installation of a robust ball-stop netting system and CCTV camera to enhance the security of the park but could not provide the funding.

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Cllr. J. Barrett stated that he could secure funding from Harron Homes to purchase the equipment. Cllr. J. Hollas proposed that, as no Section 106 monies are to be received, the Town Council should accept the funds. Seconded Cllr. D. Butterfield. The Assistant Town Clerk asked for a show of hands in favour; Cllrs. Staveley-Churton, Hollas, Butterfield, Hulme and Jones raised a hand. Cllr. D. Hill abstained from the vote. The Assistant Town Clerk also advised that the JUPA Committee had queried whether the bushes along Bourn Mill Balk Road be reduced to waist height to improve visibility into the park and to assess the condition of the large tree in the corner. Cllr. S. Jones proposed that the Town Council write to the ERYC to outline the proposals and request that they look at the trees and hedgerows. Seconded Cllr. J. Hollas.

#### One-Way System - Cost of Survey

The Assistant Town Clerk read out a quote of £200 for the printing of the surveys for the One-Way System. Cllr. J. Hollas proposed that the quote for the printing of 1700 black and white copies be approved. Seconded Cllr. J. Barrett.

#### Response from ERYC regarding Station Access

Information had been circulated to Council Members prior to the meeting. The EYRC confirmed they will not consider the creation of a new access to the station car park from Selby Road due to other logistical and safety issues. Noted by Council Members.

#### HGV Planning North Yorkshire

Cllr. J. Staveley-Churton stated he intends to speak on behalf of the Town Council at the NYCC Planning Committee in objection to the Stobart planning application in Heck. Cllr. Staveley-Churton will read out the statement the Town Council submitted. Council members were asked for a show of hands in support of this. Cllrs. Hollas, Butterfield, Hulme, Jones and Hill raised a hand. Cllr. J. Barrett abstained from the vote.

It was also noted that other parish councils are donating money to provide a bus to transport residents to the committee meeting. Cllr. J. Hollas proposed donating £50, on the condition that the Town Clerk seeks confirmation this is acceptable. Seconded Cllr. D. Butterfield.

#### Items from Council Members

##### Pride in our Town - Cllr. D. Bromley

Deferred to the next meeting.

##### Pop Concert at Summer Market - Cllr. J. Hollas

Cllr. J. Hollas suggested that the town council consider holding a pop concert during the 2017 Summer Market, promoting local music talent. Outline costs would be circa £300. Cllr. J. Barrett proposed that Cllr. Hollas develop more details and report back to council at a later date. Seconded Cllr. D. Butterfield.

##### Recycling Facilities - Cllr. J. Staveley-Churton

Cllr. J. Staveley-Churton suggested the Town Council might consider taking over the recycling facilities at the station car park, once the EYRC withdraw funding. Cllr. G. Hulme proposed that the Town Clerk obtain further details. Seconded Cllr. J. Barrett.

##### Overgrown Hedge (Pontefract Road) - Cllr. J. Staveley-Churton

Cllr. J. Barrett proposed that the Town Council write to Marios (as the landowner on which the hedge is located) to request the hedge be pruned back. Seconded Cllr. J. Hollas.

##### Grass Cutting Ferry Lane (Field side) - Cllr. J. Staveley-Churton

Cllr. J. Staveley-Churton advised that the farmer has now trimmed the hedges back along Ferry Lane, which would allow the ERYC to cut the grass without problem. Cllr. J.





Barrett proposed that the ERYC be contacted and advise that the grass can now be cut safely. Seconded Cllr. J. Hollas.

#### Resident Concerns

##### Overgrown Hedge - Grange Road

A resident had complained about the state of an overgrown hedge on Grange Road. Cllr. D. Butterfield advised he thought it had now been cut back. Cllr. J. Hollas proposed writing to the resident and advising them that the Town Council believe the matter has now been dealt with. Seconded Cllr. J. Barrett.

##### Waddington Cup

The Town Clerk advised that The Snaith School had awarded the Waddington Cup to Lucy Strand. The cup has been purchased and engraved and will be presented by the Town Mayor at the school on Tuesday 22nd November. Noted by Council Members.

##### Community-Led Housing

Information had been circulated to Council Members prior to the meeting. It was agreed that this initiative would not be pursued at this time. Noted by Council members.

##### Newsletters

##### ERNLLCA

Information had been circulated to Council Members prior to the meeting. Noted by Council Members.

##### Humberside Police

Information had been circulated to Council Members prior to the meeting. Noted by Council Members.

##### Staff and Councillor Training

The Town Clerk outlined some staff training in November which would be useful. Office staff will attend the SLCC Regional Conference on 2nd November. The Town Clerk and the Town Mayor will attend the ERNLLCA Conference on 18th November. Proposed Cllr. J. Barrett, seconded Cllr. J. Hollas.

##### Christmas Market

The Assistant Town Clerk advised that Carta Projects had offered to illuminate the exterior of The Priory for the Christmas Market for £100. Cllr. J. Barrett proposed that the Town Council take up this offer. Seconded Cllr. J. Hollas.

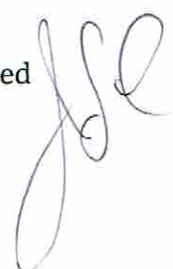
Cllr. J. Hollas stated he knew of a stall that sell Roasted Chestnuts. Council members considered this to be a good addition to the market, proposed Cllr. S. Jones and seconded Cllr. J. Barrett. The £15 fee will still apply.

The Thorne Times would also like to advertise the market for a fee of £39 for a 1/8th page spread. Council members agreed to see if the Goole Times could advertise the market for free prior to making a decision.

##### Accounts

##### Payments

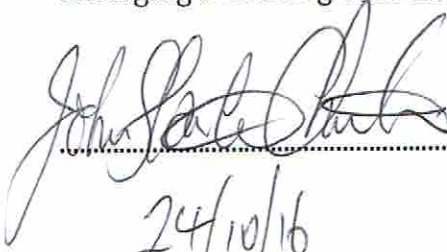
A full list of payments was read to Council Members. Proposed Cllr. G. Hulme, seconded Cllr. J. Barrett and agreed.

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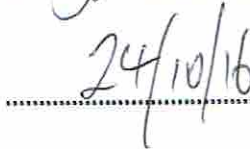
Exclusion of Press and Public

Staffing Matters

Council members were briefed on various staffing matters. The Town Clerk will be arranging a meeting with affected staff as soon as possible. Noted by Council Members.

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Signature

A handwritten date "24/10/16" in black ink, written over a dotted line.

Date