

MINUTES OF THE FULL COUNCIL MEETING OF THE SNAITH AND COWICK TOWN
COUNCIL HELD ON THE 11th APRIL 2016

PRESENT were Cllr. R. Lyons in the chair, Cllr. J. Barrett, Cllr. J. Staveley-Churton, Cllr. G. Hulme, Cllr. D. Butterfield, Cllr. D. Bromley, Cllr. D. Hill and Cllr. C. Fox, Nicola Russell (Assistant Town Clerk), Goole Times and 4 Members of the Public

APOLOGIES FOR ABSENCE

Cllr. S. Jones and Cllr. J. Hollas

APPROVAL OF MINUTES

The minutes of the meeting held on Monday 14th March 2016, having been circulated, were accepted as a true record of the meeting and signed by Cllr. R. Lyons. Proposed Cllr. D. Bromley and seconded Cllr. G. Hulme and agreed.

DECLARATION OF INTEREST BY MEMBERS IN ITEMS ON THIS AGENDA AND THE
NATURE OF SUCH INTERESTS

Cllr. J. Staveley-Churton, Agenda Item 10, Park Lodge Shooting School
Cllr. J. Staveley-Churton, Agenda Item 13b, Stobarts - Feedback from Pollington Meeting
Cllr. J. Staveley-Churton, Agenda Item 21d, Quarry
Cllr. J. Staveley-Churton, Agenda Item 21e, Green Lane
All Councillors, Agenda Item 12, Office Policies

To note dispensation given to any member of the council in respect of the agenda items
listed below

None

Public Participation

Cllr. R. Lyons welcomed Mr Craig McNeil, owner of The Papershop on Market Place. Mr McNeil voiced his concerns to the council about the negative financial impact the temporary one-way system is having on his business. Mr McNeil provided evidence of a decline in takings since the one-way system was introduced and expressed his fears about the future of his business should the order be made permanent. Council members were advised that he had spoken to other business owners on Market Place who state they are also losing trade as a result. A petition has also been set up to garner support in trying to overturn the order. Cllr. R. Lyons requested that Mr McNeil speak to other businesses and ask that they also provide information on trade levels which can then be brought to the council's attention. Cllr. D. Bromley proposed that the one-way system be placed as an agenda item for the next full council meeting. Seconded Cllr. D. Hill. Mrs Vicky Pettit also addressed council members to advise that a Trade Association has now been set up to try and increase tourism into the town and are now meeting on a regular basis.

East Riding Councillors Report

Cllr. J. Barrett advised that he had received details of asbestos and other materials being fly-tipped on the track leading to Beavers Sailing Club. Cllr. Barrett has been in contact with the ERYC who have been to inspect the material. There is some clarification needed as to who the land belongs to but Cllr. Barrett will continue to pursue its removal.



Cllr. C. Fox advised that she attended a Cross Border Highway Action Group meeting on 7th April regarding the planning application by Stobarts. Cllr. R. Lyons stated that this matter was listed as a later agenda item and asked Cllr. Fox if she would be happy to join in the discussion at this point. Cllr. C. Fox agreed.

Town Clerks Report

A report from the Assistant Town Clerk was read to council members. Noted by Council Members.

Mayoral and Deputy Mayor Nomination Forms

Nomination forms for the forthcoming election of Town Mayor and Deputy Town Mayor were handed out. Nomination forms are to be returned to the Assistant Town Clerk no later than Friday 29th April 2016 and all councillors were reminded that they must speak to the person they wish to nominate before submitting their forms. Noted by Council Members.

Points Raised at Annual Parish Meeting - Fire Station Forecourt

A member of the public voiced concerns at the Annual Parish Meeting about the safety of children/youngster who play games and football on the Fire Station Forecourt. Cllr. J. Barrett proposed that a quote be obtained for the erection of a 'No Ball Games' sign to erect on the council office wall. Seconded Cllr. D. Butterfield.

Cllr. D. Hill also proposed writing a letter to the Fire Service voicing these concerns and enquiring if they would be willing to go into local schools and educate them on the dangers of playing in front of an active Fire Station. Seconded Cllr. J. Barrett.

Park Lodge Shooting School

An e-mail received from Claire Bignell at the ERYC regarding noise investigations was circulated to all councillors prior to the meeting. Ms Bignell confirmed that area-wide noise investigations were not undertaken and that allegations of noise disturbance were dealt with individual complainants. Noted by Council Members.

Youth Club - Feedback from Employment Committee

Cllr. J. Barrett provided feedback from the Employment Committee on the application for a Level 1 Youth Worker. The committee found the application to be very satisfactory and recommended that, subject to reference checks, the applicant be offered the position. Proposed Cllr. J. Barrett, seconded Cllr. D. Butterfield.

Office Policies - Signature from Councillors

Cllr. G. Hulme stated that there were a small number of errors in the documents, which will be amended. Noted by council members.

Standing Orders

The Town Clerk circulated a copy of the Standing Orders to all councillors prior to the meeting and requested that receipt is acknowledged by signing a form. Signed by all councillors present.

Code of Conduct

The Town Clerk circulated a copy of the Code of Conduct to all councillors prior to the meeting and requested that receipt is acknowledged by signing a form. Signed by all councillors present.

Financial Regulations

The Town Clerk circulated a copy of the Financial Regulations to all councillors prior to the meeting and requested that receipt is acknowledged by signing a form. Signed by all councillors present.



Risk Assessment

The Town Clerk circulated a copy of the Risk Assessment to all councillors prior to the meeting and requested that receipt is acknowledged by signing a form. Signed by all councillors present.

Recent Planning Matters

Feedback from East Riding of Yorkshire Planning Committee - Harron Homes

Cllr. J. Barrett attended the above committee meeting on 31 March 2016 where the proposed development of 94 houses on land south of Goole Road, West Cowick was reviewed. Cllr. Barrett advised that the application was deferred for a further 3 weeks as the Planning Committee are still not satisfied with the housing mix and have stated that bungalows should be included. Noted by Council Members.

Cllr. J. Staveley-Churton proposed that the council write a letter to Harron Homes and the ERYC emphasising the importance of having bungalows included in this development. Seconded Cllr. D. Hill.

Stobarts - Feedback from Pollington Parish Council Meeting 16th March

Cllr. R. Lyons invited Cllr. C. Fox to provide an update on the planning application by Stobarts. Cllr. Fox stated that she had attended a Cross Border Highway Action Group meeting on 7th April and advised that Stobarts have submitted a revised proposal with reduced working hours than that stated in the original application. No HGV's on Bank Holidays, Sundays or Saturday afternoons. 190 objections have been received to date but the revised proposals will require fresh objections to be made. Cllr. G Hulme proposed re-submitting the councils original objection, seconded Cllr. J. Staveley-Churton.

Cllr. J. Staveley-Churton requested that Agenda Item 21e be brought into this discussion. Cllr. R. Lyons agreed. Cllr. J. Staveley-Churton proposed that the council write to the ERYC to enquire if they have ever investigated the idea of a new motorway junction at Green Lane, even though it is in North Yorkshire, and ask if they would consider working with local agencies and MP's Nigel Adams and Andrew Percy to review its potential. Seconded Cllr. G. Hulme.

Cllr. C. Fox also asked the council to consider writing to all haulage companies in the area to ask drivers not to speed through our parishes. Proposed Cllr. J. Staveley-Churton, seconded Cllr. G. Hulme.

East Cowick Village Hall

An e-mail from Richard Andrews was circulated to all councillors prior to the meeting. Mr Andrews confirmed he is still interested in handing over the operation of East Cowick Village Hall to the council. Cllr. J. Barrett proposed that the town council meet with Mr Andrews and enter into early negotiations to determine viability. Seconded Cllr. J. Staveley-Churton.

Pontefract Road - Feedback from John Harland

E-mails from John Harland and Nigel Leighton were circulated prior to the meeting. A site meeting with the area engineer is to be arranged to inspect Pontefract Road and other roads in the parish. Noted by council members.

QR Codes

The Assistant Town Clerk read out a quote to purchase QR codes for the Heritage Boards following a request from the Vale of Snaith Action Group. A static QR Code would cost £200 and a Dynamic Code would cost £560 in the first year, dropping to £360 per year on-going. Cllr. J. Barrett proposed that the council write to the Vale of Snaith Action



Group and advise that the council would not provide funding at this time and to consider submitting an application for a grant in October. Seconded Cllr. G. Hulme.

Goole Fields Wind Farm Planting Fund

Information was circulated to all councillors prior to the meeting. Cllr. J. Barrett proposed that all councillors consider possible locations and report back for consideration. Seconded Cllr. G. Hulme.

Community Litter Pick - 17th April

The Assistant Town Clerk asked for a show of hands who will be attending the event. Cllr Lyons and Cllr. J. Barrett raised hands. Apologies from Cllrs D. Hill, D. Bromley and D. Butterfield. Cllr. G. Hulme will attend if possible.

Brownfield Sites

Information was circulated to all council members prior to the meeting. Councillors agreed that there are no Brownfield sites available for development in the parish other than the land adjacent to the Big Picture on Pontefract Road.

Faceless Artwork

Cllr. J. Barrett is in possession of a silk painting of Cowick undertaken by young people from Snaith & Cowick. Cllr. S. Jones has asked that it be on display for the St. Georges Day celebration following which it will be circulated to all local schools and churches. It will then be permanently displayed in the town council offices. All councillors present voted in favour.

Items from Council Members

Home Insurance - Cllr. D. Bromley

Cllr. Bromley thanked all councillors for sending through indicative quotes obtained for house insurance on their properties and advised that it has identified 3 companies to approach. Cllr. Bromley has drafted a letter to these companies outlining proposals for more competitive insurance and requests that all councillors return any comments prior to the next meeting. Noted by council members.

Disabled Access - Cllr. D. Bromley

Cllr. D. Bromley proposed that a fresh survey of disabled access around the parish and the town centre be undertaken by people in both mobility scooters and wheelchairs, as they have encounter different issues and to report back to the council. Seconded Cllr. J. Staveley-Churton.

Flashing Sign on Selby Road - Cllr. J. Staveley-Churton

Cllr. J. Staveley-Churton proposed that the town council write to the ERYC and enquire if the flashing road sign on Selby Road can display any other messages, not just 'Rail Crossing' so that other alternatives could be considered. Seconded Cllr. D. Hill.

Quarry - Cllr. J. Staveley-Churton

Cllr. Staveley-Churton expressed concerns about youngsters accessing the quarry via private land at the back of Villa Fields and appeared to be creating a make-shift BMX track and that the landowner may not be aware. Cllr. J. Staveley-Churton proposed that the council try to find out who owns the land and write to them to make them aware of the activity. Seconded Cllr. J. Barrett.

St. Georges Day Celebration

The Assistant Town Clerk reminded councillors and members of the public that tickets were still on sale for the celebration on Saturday 23rd April. Noted by council members.



CCTV Monitoring Report

Information had been circulated to all councillors prior to the meeting. The Assistant Town Clerk advised that a meeting had been arranged with the provider on 5th April but it had to be cancelled. This has been re-scheduled for Tuesday 12 April and an update would be provided at the next meeting. Noted by council members.

Update from the Environment Agency

Information has been circulated to all councillors prior to the meeting. Noted by council members.

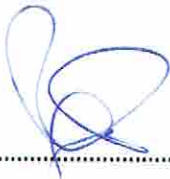
Accounts

Payments

A full list of payments was read to council members. Proposed Cllr. D. Bromley, seconded Cllr. D. Butterfield and agreed.

Annual Return

The Assistant Town Clerk stated that the Town Clerk had completed the production of accounts for the internal audit and that they were now with the internal auditor for review. Noted by Council Members.



..... Signature



..... Date

ACCOUNTS

Lyreco	Stationary	£585.37
Snaith District Church	Floodlighting	£78.23
ERYC	Salt Bin - Refill 2015/2106	£319.20
ERYC	Recycling Agreement for 2016/2017	£33.54
DD PWLB	Half Year Loan Repayment (Mortgage)	£2,258.17
Queensbury Shelters Ltd	Bus Shelter	£3,415.20
Mayfair Security	Alarm Call-out Fee	£45.00
Mayfair Security	Keyholding Service for 2016/2017	£234.00
Window Options	Office Windows	£960.00
Henry Jubb	Office Equipment	£8.00
DD British Gas	Electricity	£789.87
	(£500 recoverable from NoteMachine)	
NPower	CCTV Electricity	£18.12

£8,744.70

