

MINUTES OF THE ANNUAL GENERAL MEETING OF SNAITH AND COWICK TOWN COUNCIL HELD ON
MONDAY 12 JUNE 2017 AT 26 MARKET PLACE, SNAITH AT 7PM

Present

Cllr. D. Butterfield (In the chair), Cllr. J. Barrett, Cllr. J. Hollas, Cllr. D. Hill, Cllr. G. Hulme, Cllr. J. Staveley – Churton, Cllr. D. Bromley

Approval of Minutes

The minutes of the meeting on Monday 22 May 2017 having been circulated were taken as a true record of the meeting and signed by the Town Mayor. Proposed Cllr. G. Hulme seconded Cllr. J. Barrett and agreed. Cllr. J. Staveley – Churton expressed concern a request made in a report read at the meeting on behalf of Cllr. J. Staveley – Churton had received no action by councillors.

Apologies for Absence

Cllr. R. Lyons and Cllr. C. Fox

Declaration of Interest by Members of the Council in items on the agenda and the nature of such interest

Cllr. J. Staveley – Churton – Joint Use Play Area, Air Quality Testing, Weight Limit on Selby Road, Residents safety, Litter in Snaith, Glass Recycling, Track Repairs, Pedestrian Refuge, Goole Road, Zebra Crossing – Potefract Road

Cllr. J. Hollas, Parking- Market Place

Cllr. D. Hill, Pedestrian Refuge – Cowick Road, Market Place Parking, Various Highways Issues, Weight Restriction monitoring

Cllr. D. Bromley, Zebra Crossing - Pontefract Road, Cllr. D. Butterfield, Pedestrian Refuge, Cowick Road

Public Participation

Cllr. J. Barrett proposed Cllr. D. Hill seconded to Close the meeting and invite the Community Policing Inspector and Mr Chris Dean to address the meeting.

Cllr. G. Hulme proposed reopening the meeting seconded Cllr. J. Hollas

East Riding Councillor's Report

Cllr. J. Barrett advised the A1041 and St Lawrence Avenue had been repaired by the ERYC. Cllr. J. Barrett advised Yew Trees at the rear of the church will be cut back in the autumn.

Town Clerk Report

The Town Clerk reminded Councillors of training taking place on Tuesday 13 June 2017.

The Clerk advised all office staff were now First Aid Trained

The Clerk advised the new flower pots organised by Snaith and Cowick Growing Together had been installed.

Action Log

Reply from Mike Featherby ERYC

Letters were circulated to council members prior to the meeting from Mike Featherby and D. Green (User of the Goddards) Cllr. J. Staveley – Churton expressed concerns with the letter from Mike Featherby and stated a speed reduction would resolve a lot of issues. Cllr. J. Barrett proposed writing to Mr D. Green advising the Town Council have contacted the Goddards highlighting the possibility of a refuge if financial support is given through private organisations seconded Cllr. J. Hollas and agreed.

Reply from Mike Featherby – Zebra Crossing – Pontefract Road

An email from Mike Featherby was circulated to council members prior to the meeting. Cllr. J. Hollas stated he had looked at the crossing and believed it needed to be made more visible as the road does dip and the trees cover the flashing light to the north of the road. Cllr. J. Staveley – Churton proposed contacting ERYC asking for a highways engineer to visit site with a member of Snaith and Cowick Town Council to assess the site and possibly install a repeater light further down the posts seconded Cllr. D. Bromley and agreed. Cllr. J. Staveley – Churton expressed concerns the date of the incident had been reported incorrectly by Mike Featherby.

Reply from Terry Weaver ERYC – Parking Market Place / High Street

An email was circulated to council members prior to the meeting. Cllr. J. Barrett proposed Terry Weaver contacts property owners on Market Place to request double yellow lines are removed from outside their businesses to create further parking seconded Cllr. D. Bromley and agreed

Reply from Helen Firth ERYC – Various Issues

A letter from Helen Firth ERYC was circulated to council members prior to the meeting. Cllr. D. Hill proposed contacting Paul Copeland reminding him of the request to move the speed reduction sign on Cowick Road seconded Cllr. J. Hollas and agreed.

Update from CCTV Meeting

Cllr. J. Barrett and Cllr. G. Hulme stated the meeting was successful and the Down Arms had stated they did not require payment for the CCTV and would like to support the Town Council in fund raising for the local community. Noted by council members.

Update from the Youth Club Meeting 6 June 2017

The Town Clerk advised she had received notification from the Level 2 Youth Worker of resignation from the Youth Club. The Town Clerk advised she had requested this in writing. The Clerk requested the Council advertise the post internally before making the position open proposed Cllr. J. Staveley – Churton seconded Cllr. J. Hollas all councillors present agreed. The Town Clerk advised an employment meeting would be arranged. Noted

Update from Village Task Force Meeting.

Deferred to future meeting. Noted by council members



Harron Homes Update

The Town Clerk advised she had tried to make contact with Harron homes on several occasions however no response had been received. Cllr. G. Hulme proposed contacting A. Tillotson or Miles Crossly to ask for an update / meeting seconded Cllr. D. Hill and agreed.

Joint Use Play Are – Grant Application

The Town Clerk asked for permission to carry out research and present a grant application to the Goole Windfarm Grants Committee for new play equipment for the Joint Use Play Area. Proposed Cllr. J. Barrett seconded Cllr. J. Hollas and agreed. Cllr. J. Staveley –Churton requested the Gate and entrance be included in the application. Noted

Traffic – Air Quality Test

The Town Clerk advised councillors of the previous date the request was made for Air Quality Testing to ERYC Cllr. J. Staveley – Churton proposed making another request asking for PM10 and PM2.5 to be checked seconded Cllr. J. Hollas and agreed.

Weight Limit Monitoring – Selby Road

An email from a concerned resident regarding Weight Limits on Selby Road was circulated to council members prior to the meeting. Cllr. J. Barrett proposed writing to the resident informing them of the Town Councils reporting actions seconded Cllr. D. Hill and agreed.

Items from Council Members

Residents Safety

Cllr. J. Staveley – Churton stated ERYC highlight and promote the Wellbeing of Residents in ERYC working closely with Safer Roads Humber to reduce Crashes and accidents in the East Riding. Cllr. J. Staveley – Churton made further quotes from BRAKE and ROSPA. Cllr. J. Staveley – Churton proposed contacting ERYC asking for a full assessment of Speed limits in Snaith and Cowick requesting a list of the criteria needed to gain a reduction in speed seconded Cllr. D. Hill and agreed Cllr. D. Hill requested information on the reasons why Gyne Corner and the Double Bridges had received a reduction in speed seconded Cllr. J. Staveley – Churton and agreed.

Litter in Snaith

Cllr. J. Staveley – Churton proposed a letter be wrote to all businesses requesting they remove any litter from outside theyr properties and help keep Snaith a clean and tidy place seconded Cllr. J. Hollas and agreed.

Glass Recycling

Cllr. J. Staveley – Churton requested contacting ERYC regarding the possibility of taking over the glass recycling seconded Cllr. D. Hill and agreed

ERYC Organisation Chart

Cllr. J. Staveley – Churton proposed the Clerk find information on the ERYC Organisational Structure and make public to all councillors and the general public seconded Cllr. D. Hill and agreed.



Disabled Toilets

Cllr. J. Barrett requested a letter be sent to all businesses in Snaith asking what disabled facilities they have in their premises seconded Cllr. J. Hollas and agreed.

Track Repairs by Farmer

Photos were circulated to council members prior to the meeting. Cllr J. Staveley – Churton proposed contacting ERYC asking for information on what materials can be used to fill in holes on private paths seconded Cllr. J. Hollas and agreed.

CCTV Report

Information was circulated to council members prior to the meeting. Noted by council members.

Humberside Police Report

Information was circulated to council members prior to the meeting. Noted by council members.

ERNLLCA Newsletter

Information was circulated to council members prior to the meeting. Noted by council members.

Events

Summer Market

The Town Clerk handed out a programme of events for the Summer Market and confirmed final timings. Noted by council members

ICT Quotes

Deferred to a future meeting

Accounts

Payments

A full list of payments were read to council members. Proposed Cllr. J. Barrett seconded Cllr. G. Hulme and agreed.

Insurance Renewal

Propose Cllr. J. Barrett seconded Cllr. G. Hulme for a cost of £1231.80

Annual Return 2016/2017

The Full Internal Audit report was circulated to council members prior to the meeting for review. The Annual Return was approved by full council and signed by the Town Mayor. Proposed Cllr. J. Barrett seconded Cllr.G. Hulme and agreed

Financial Regulations

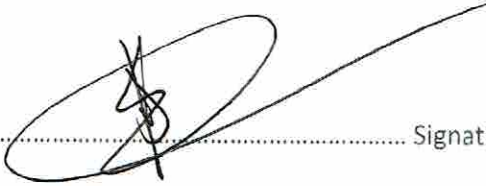
The Town Clerk advised use of Debit Card was included in the Financial Regulations signed April 2016. Noted by council members



Exclusion of Press and Public

Cemetery Committee Audit

The Town Clerk advised council members the Internal audit for the Cemetery committee had been returned with a number of issues. The Clerk advised she had requested advice from ERNLLCA. Noted by council members.

 Signature 26 June 2017 Date