

MINUTES OF THE FULL COUNCIL MEETING OF THE SNAITH AND COWICK TOWN
COUNCIL HELD ON THE 12 SEPTEMBER 2016

PRESENT were Cllr. J. Staveley-Churton in the chair, Cllr. R. Lyons, Cllr. S. Jones, Cllr. G. Hulme, Cllr. D. Hill and Cllr. D. Bromley, Ward Councillor C. Fox, Nicola Russell (Assistant Town Clerk), Goole Times and 6 Members of the Public.

APPROVAL OF MINUTES

The minutes of the Council Meeting held on Monday 25th July 2016, having been circulated, were accepted as a true record of the meeting and signed by Cllr. J. Staveley-Churton. Proposed Cllr. D. Bromley and seconded Cllr. R. Lyons and agreed.

APOLOGIES FOR ABSENCE

Cllr. J. Hollas, Cllr. J. Barrett and Cllr. D. Butterfield

DECLARATION OF INTEREST BY MEMBERS IN ITEMS ON THIS AGENDA AND THE
NATURE OF SUCH INTERESTS

Cllr. J. Staveley-Churton, Agenda Item 13b, Flashing Sign & Vehicle Signs Selby Road
Cllr. J. Staveley-Churton, Agenda Item 16c, Parking on Court Road/The Parkway
Cllr. J. Staveley-Churton, Agenda Item 12, Feedback from Complaints Committee
Cllr. J. Staveley-Churton, Agenda Item 17, RAF Snaith
Cllr. D. Hill, Agenda Item 10, One Way System
Cllr. D. Hill, Agenda Item 11, Town Centre Parking
Cllr. D. Hill, Agenda Item 13b, Flashing Sign & Vehicle Signs Selby Road
Cllr. D. Hill, Agenda Item 16a, Speeding
Cllr. D. Bromley, Agenda Item 16a, Speeding
Cllr. D. Bromley, Agenda Item 12, Feedback from Complaints Committee
Cllr. G. Hulme, Agenda Item 10, One Way System
Cllr. G. Hulme, Agenda Item 11, Town Centre Parking
Cllr. R. Lyons, Agenda Item 12, Feedback from Complaints Committee

All Councillors present, Agenda Item 9, House Insurance

To note Dispensation given to any member of the council in respect of the Agenda Items
listed below

None.

East Riding Councillors Report

Cllr. C. Fox advised that the Stobart Planning Application in Heck had been delayed and will now be heard at North Yorkshire County Council's Planning Committee on Tuesday 25th October 2016 at 10am. Heck Parish Council are meeting on Wednesday 21 September to discuss public representation at the Planning Committee.
Cllr. C. Fox stated that the planning application for the site at Kelkay was still pending.
Cllr. C. Fox has also been in contact with Mike Ball, Clerk to the Internal Drainage Board, regarding the balancing pond on the Harron Homes development and encouraged the Town Council to keep dialogue open with the IDB.

Town Clerks Report

A report from the Assistant Town Clerk was read to council members. Noted by Council Members.

JSC

Public Participation

Cllr. J. Staveley-Churton recommended that this agenda item be moved to follow Agenda Item 7 (Town Clerks Report) due to the member of the public who wished to speak about Agenda Item 8 (Outline Planning - South Parkway). Proposed Cllr. R. Lyons and seconded Cllr. G. Hulme.

Mr Steve Leigh addressed the council with his concerns regarding the outline planning application for access to build 20 houses behind South Parkway and sought clarification and support from the Town Council as to the need for the development.

Outline Planning Application - South Parkway

Cllr. G. Hulme stated that it was very unusual for an application to be received for access only. Council members considered the access to be unsafe, due to the existing sight lines and topography of Butt Lane and High Street which at peak times could prove dangerous to exit from the proposed site. Comments were also made regarding the lack of or obscurity of planning notices erected in the vicinity and the future of existing parish footpaths which are well traversed. Cllr. G. Hulme also noted that the plan of the proposed access includes ^{paved} footpaths that do not currently exist and key information is omitted. The Planning Committee would submit a formal response. Noted by Council Members.

House Insurance

Cllr. D. Bromley provided an update on progress made with Romaro Insurance Brokers. Mr Stuart Williams will attend the next meeting on 26th September to formally present his proposals to the Town Council. Noted by Council Members.

One-Way System - Extent of Survey

Information from ERYC was circulated to Council Members prior to the meeting. The Assistant Town Clerk advised she was expecting the survey to be issued for comment by the Town Council within the next week. It was agreed that the Town Council would write to Helen Firth expressing disappointment at how slow the consultation process appears to be taking and that the council would undertake its own survey if one was not issued by the ERYC within the very near future. Proposed Cllr. D. Hill, seconded Cllr. R. Lyons.

Town Centre Parking

It was agreed that a separate meeting to discuss parking be arranged where it could be given more time to consider any options available to the council. Proposed Cllr. D. Bromley, seconded Cllr. G. Hulme.

Cllr. S. Jones proposed that the Town Council write to the ERYC and request that the 'No through route via High Street' sign on Pontefract Road be removed as it is misleading. Seconded Cllr. G. Hulme.

Cllr. S. Jones also proposed that the Town Council encourage the use of the train station car park and enquire with ERYC and Network Rail the feasibility of creating a new access on to Selby Road. Seconded Cllr. G. Hulme.

Cllr. G. Hulme proposed contacting Network Rail to request the marking out of parking bays at the train station to maximise the number of spaces available. Seconded Cllr. S. Jones.

Feedback from Complaints Committee

Cllr. R. Lyons advised that the Complaints Committee had met on 24th August to review the complaint against Cllr. J. Barrett. It concluded that as Cllr. Barrett had spoken in the



capacity of Ward Councillor and that this had already been dealt with by the ERYC, the Town Council could not take this element any further. However, it was agreed that the Code of Conduct be placed on a future agenda where the courtesy/actions of a Town Councillor be discussed further.

Road Signage

Temporary Speed Signs

Cllr. D. Hill also suggested Agenda Item 16a be brought into the discussion as it was relevant. Proposed Cllr. R. Lyons, seconded Cllr. S. Jones. Cllr. D. Hill expressed serious concerns about speeding through the parish and that there is little visibility/support from Humberside Police and proposed writing to both the Traffic dept and ERYC to reiterate the need for reduced limits and the number of incidents occurring on the roads. Seconded Cllr. R. Lyons.

Information from ERYC was circulated to Council Members prior to the meeting. The Assistant Town Clerk advised that temporary speed indicators can be hired from ERYC for £450-500 per month. It was agreed that this was too costly and the Town Council would write to advise that we would not be using this service. Proposed Cllr. D. Hill, seconded Cllr. R. Lyons.

Cllr. R. Lyons proposed that the Assistant Town Clerk investigate whether cheaper equipment could be hired direct and the legalities of using our own system. Seconded Cllr. G. Hulme.

Cllr. D. Hill also proposed that the Town Council write to the ERYC and request that the speed indicator sign on Cowick Road be moved further away from the town boundary as vehicles are still speeding when reaching Brierley Close. Seconded Cllr. R. Lyons.

Flashing Sign and Vehicles Signs on Selby Road

Deferred to a later meeting.

Otley Cottages

A letter was circulated to Council Members prior to the meeting. Cllr. R. Lyons proposed that the town Council write to the Otley Cottage Trust and seek clarification on what the position of a Trustee would involve and the legal/financial implications it may incur. Seconded Cllr. G. Hulme.

Snaith in Bloom

An e-mail was circulated to Council Members prior to the meeting. Cllr. S. Jones confirmed he would attend an open meeting on 21st September to support the Snaith in Bloom initiative by Snaith & Cowick Together. Noted by Council members.

Items from Council Members

Speeding - Cllr. D. Hill

This was discussed under an earlier Agenda Item.

Overgrown Hedges - Cllr. J. Staveley-Churton

An e-mail was circulated to Council Members prior to the meeting. Cllr. G. Hulme proposed that the town Council write to the ERYC to request that the hedges and footpaths at Gyne Corner be cut back. Seconded Cllr. D. Hill.

Cllr. G. Hulme also proposed writing to the residents of the properties brought to the attention of the Town Council that require hedges cutting back to avoid impeding on public footpaths. Seconded Cllr. R. Lyons.

Parking on Court Road/The Parkway - Cllr. J. Staveley-Churton

Deferred to a later meeting.



RAF Snaith at Pollington

Cllr. J. Staveley-Churton raised concerns about its long-term upkeep should the existing committee decide they can no longer maintain it. Cllr. S. Jones proposed that the Town Council liaise with Pollington Parish Council and discuss potential options for assisting the committee. Seconded Cllr. R. Lyons.

Cllr. S. Jones also proposed that quotes were obtained for annual maintenance of the Gardens. Seconded Cllr. R. Lyons.

Christmas Market

The Assistant Town Clerk provided an update on the planning for the market. Cllr. S. Jones proposed that the Town Council purchase additional lighting sets so that more stalls can be booked. Seconded Cllr. D. Bromley. A show of hands in favour was requested; all councillors present raised a hand and the motion was passed.

Extent of 7.5T Weight Limit in Snaith

A letter from ERYC was circulated to Council Members prior to the meeting outlining the extent of the 7.5T weight limit. Noted by Council Members.

Community Pride Awards

Nominations were received from Council Members; Cath Hird for Champion Citizen for her work for Heritage Day, Proposed Cllr. G. Hulme, seconded Cllr. S. Jones. Steve McKiernan for Sporting Hero for his work for the Community Playing Fields, proposed Cllr. J. Barrett, seconded Cllr. R. Lyons. Shirley Myers for the Fundraiser of the Year for all her charitable work for the NSPCC, proposed Cllr. R. Lyons, seconded Cllr. D. Hill.

Recycling Credits

A letter from ERYC was circulated to Council Members prior to the meeting. Paper recycling credits for the communal facilities at the train station will cease on 30th September, with glass credits ceasing on 31st July 2017. Noted by Council Members.

Newsletters

Humberside Police

The Newsletter was circulated to Council Members prior to the meeting. It was noted that several attempted burglaries were known about but not reported on the newsletter. Cllr. S. Jones proposed writing to Humberside Police and query why these incidents were not included when a crime number was logged and provided. Seconded Cllr. G. Hulme.

ERNLLCA

The Newsletter was circulated to Council Members prior to the meeting. Noted by Council Members.

Accounts

Payments

A full list of payments was read to council members. Proposed Cllr. R. Lyons, seconded Cllr. G. Hulme and agreed.

Feedback on External Audit 2015/16

The Assistant Town Clerk advised that the Annual Return had come back from the External Auditor and that all was in accordance with proper practices and no matters had come to their attention for action. Noted by Council Members. Cllr. S. Jones requested that the Thanks of the Council be passed to the Town Clerk.



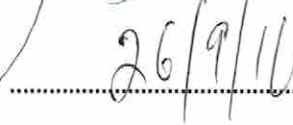
Exclusion of Press and Public

Staffing

The Town Clerk has advised she will be returning from maternity leave on Monday 3rd October and that she will be on annual leave between 24-28th October. Noted by Council Members.

A handwritten signature in black ink, appearing to be 'J. H. H. H.', written over a dotted line.

Signature

A handwritten date '26/9/16' in black ink, written over a dotted line.

Date

ACCOUNTS

Queensbury Shelters	Seating for bus shelter Selby Road	£494.20
ERYC	Fee for DBS Umbrella Service	£10.00
Snaith DCC	Use of Church for Civic Service	£120.00
Lyreco	Office Supplies/Stationary	£317.79
S Taylor & Sons	Walkers are Welcome Signs	£832.77
Richard Lyons	Mileage	£40.05
DD BT	Phone Services (August)	£25.44
DD BT	Quarterly Charges	£116.74
DD BT	Quarterly Broadband Charges	£94.28
Geoff Thornton	Grass Cutting (Cut 2)	£512.00
PFK Littlejohn	External Audit Charges	£480.00
Npower	Electricity Charges	£15.96
Rydon Signs	Cabinet for Walkers are Welcome	£316.80
Mayfair Security	Engineering Service Call -out	£78.00
Mayfair Security	Repairs to faulty alarm sounder	£62.40
Weedfree	Service around Snaith and Cowick	£441.60
Yorkshire Water	Water charges	£25.70
FileLeader Graphics	Invites for Civic Service	£30.00
Puntons	Various	£46.60
DD BT	Phone Services (September)	£25.44
Ian Pickles	Second hand lawnmower	£40.00
Salaries	July	£2,623.50
Salaries	August	£1,880.83

TOTAL £8,630.10


46/9/16