

MINUTES OF THE MEETING OF SNAITH AND COWICK TOWN COUNCIL HELD ON MONDAY 14<sup>th</sup> JULY 2014 AT 26 MARKET PLACE, SNAITH

PRESENT

Cllr. J. Staveley – Churton (in the Chair), Cllr. J. Barrett, Cllr. G. Hulme, Cllr. J. Hollas, Cllr. N. Megson

APPROVAL OF MINUTES

The minutes of the meeting held on Monday 23<sup>th</sup> June 2014 having been circulated were accepted as a true record of the meeting and signed by the Town Mayor. Proposed Cllr. G. Hulme seconded Cllr. J. Hollas and agreed.

APOLOGIES

Cllr. G. Laughton

DECLARATION OF INTEREST BY MEMBERS IN ITEMS ON THIS AGENDA AND THE NATURE OF SUCH INTEREST

Cllr. G. Hulme Agenda Item 11b and 17, Cllr. J. Staveley – Churton Agenda Item 21

TO NOTE DISPENSATIONS GIVEN TO ANY MEMBER OF THE COUNCIL IN RESPECT OF THE AGENDA ITEMS LISTED BELOW

None

PUBLIC PARTICIPATION

None

EAST RIDING COUNCILLORS REPORT

TOWN CLERKS REPORT

GEORGE STREET ASSOCIATION

Mr P. Harris advised he had received the original Memorandum of Understanding however had to pick the letter up at the Post Office at a cost of £6.66. Council Members agreed to pay the costs. Cllr. J. Staveley – Churton and Cllr. J. Barrett both signed 3 copies of the Memorandum, Mr P. Harris and Mrs. Wragg signed on behalf of the George Street Association. One Copy was to be sent to ERYC, one to the George Street Association and one for the Town Councils records. Noted by Council Members.

NEW APPOINTMENT OF COMMITTEE MEMBERS

Cllr. G. Hulme proposed appointing new committee members when a new councillor has been elected seconded Cllr. J. Hollas and agreed

YOUTH CLUB SERVICES

Cllr. J. Staveley- Churton and Cllr. J. Barrett advised the Council of a meeting between themselves, Phil Jackson ERYC Youth Services and The Snaith Scholl. Council Members were advised the Snaith Scholl had agreed to keep school.

services charges to a minimum Cllr. J. Hollas proposed moving ahead with taking over the Youth Club seconded Cllr. J. Barrett and agreed. The following agreed to be part of the Youth Club Committee Cllr. J. Staveley – Churton, Cllr. J. Barrett, Cllr. J. Hollas, Cllr. N. Megson and Vicky Whiteley (Town Clerk) a meeting was arranged for Monday 21<sup>st</sup> July 2014 at 6pm to move the process forward.

CCTV

Tender Document

Documentation was circulated to council members prior to the meeting. Cllr. G. Hulme highlighted several points within the Tender Document that needed to be changed. Cllr. N. Megson proposed paying for an Independent Security Company who do not submit a Tender to assess all Tender Documents seconded Cllr. J. Barrett and agreed

Steering Group Meeting

The Town Clerk advised of a Steering Group Meeting taking place on Thursday 17<sup>th</sup> July 2014. Cllr. N. Megson advised he would attend and requested a full copy of all contracts, correspondence and costs prior to the meeting. Noted by Council Members

TRAFFIC ISSUES

A resident's letter was circulated to council members prior to the meeting. Noted by Council members

INSURANCE

Renewal 2014 /2015

A copy of the renewal forms and costs were circulated to council members prior to the meeting. Cllr. J. Barrett proposed paying the renewal seconded Cllr. J. Hollas and agreed

Accident – Market Place

A letter of a resident's letter regarding an accident in Market Place was circulated to council members prior to the meeting. Cllr. J. Barrett proposed writing to the resident advising it is not the responsibility of the Town Council seconded Cllr. N. Megson and agreed.

LITTER ISSUES

Town Centre / Priory Lane

Cllr. J. Barrett advised he had been contacted by a large number of people regarding litter on Market Place and that when Ian Pickles (Street Sweeper) was absent from work it was noted the difference in amount of litter. Cllr. N. Megson stated this was also an issue on Priory Lane with a resident also cutting back his hedge and leaving the cuttings. Cllr. J. Hollas proposed writing a letter or a flyer to the school asking them to speak to the Children and asking them to pick up after themselves in the School Holidays seconded Cllr. J. Barrett and agreed.

Court Road Triangle / Lifestyle Project 2014

The Town Clerk advised she had received a complaint regarding litter and the overgrown bushes at Court Road Triangle. It was agreed to have the Lifestyle Project Children clean up the area and then in the future the Council will assess what to do with the area. Noted by Council Members

PARKED CARS – GOWDALL LANE

Defer to future meeting

DOG FOULING – FERRY LANE

Cllr. J. Barrett advised the school children did not have a picnic at Ferry Lane due to Dog Fouling Issues. Cllr. N. Megson proposed having CCTV signs put up to deter dog fouling seconded Cllr. J. Hollas and agreed.

SNAITH AND COWICK TOGETHER

New Council representative

Agreed to defer until new councillor is elected.

Sign for Picnic Area

Cllr. J. Barrett a sign was already in place. Noted by Council Members

BUTTERMARKET QUOTATIONS

Works

Quotes were circulated to Council members prior to the meeting for consideration. Cllr. J. Barrett proposed using Steve Lamb seconded Cllr. J. Hollas and agreed. Cllr. N. Megson proposed checks should first be made to making sure contractors have Waste Carrier Licences seconded Cllr. J. Barrett and agreed

Curb Height – Residents Concern

The Town Clerk advised a resident had contacted her regarding lack of disabled access to the Notice Boards on Buttermarket due to the height of the Curb. Cllr. N. Megson requested investigations into the Disability Act should take place before any decisions are made. Noted by Council Members

SUMMER MARKET

A letter from Michael James Opticians was circulated to council members prior to the meeting. Cllr. J. Hollas proposed replying to the letter and for the Town Clerk to answer all questions seconded Cllr. N. Megson and agreed  
A letter from a stall holder was circulated to council members prior to the meeting thanking the Town Council. Noted by Council members

PLAY AREA – FENCE

The Town Clerk advised she had received a complaint from Snaith Primary School regarding a section of the fence been damaged. Cllr. J. Hollas proposed asking Ian Pickles to take a look and repair if necessary seconded Cllr. N. Megson and agreed.

WEBSITE

The Town Clerk advised the original Webpage provider agreed by the Town Council were not local and would not be able to support the Council Staff as much as they required Cllr. J. Barrett proposed allowing JSP Media to carry out the work seconded Cllr. J. Hollas and agreed.

WOLDS PRESS RELEASE

Cllr. J. Barrett advised he had been contacted by Wold Magazine and had been asked for £850 for a full page advertising. Cllr. N. Megson agreed to take over

the project and to possibly try to reduce the cost to the council. Noted by Council members

CODE OF CONDUCT TRAINING

It was agreed for the New Councillor once elected and the Deputy Mayor to attend the training. Noted by Council members

EMPOWERING PARISH COUNCILS TO SELL ELECTRICITY

All councillors agreed to support in favour.

EAST RIDING PARISH NEWS

Noted by Council members. Town Clerk to look at the Crime Reduction Grant possible available to the Town Council

FINANCIAL ISSUES

Current Payments

A full itemised list of payments was circulated to council members prior to the meeting. Proposed Cllr. G. Hulme seconded Cllr. J. Hollas and agreed

Civic Allowance

Cllr. J. Hollas proposed to leave the Civic Allowance at £1250 seconded Cllr. N. Megson and agreed

Councillors Travel Costs

Cllr. N. Megson proposed levelling the cost of claims at 53p per mile after the first three miles seconded Cllr. G. Hulme and agreed

Internal Audit Review

Cllr. J. Hollas proposed to continue with the current system and A. Johnson as the system worked well seconded Cllr. J. Barrett and agreed

 ..... Signature

28/7/14 ..... Date

Accounts

Payments to be Made

Lyreco	Office Furniture	£628.80
Goole Town Council	CCTV	£1396.52 ✓
Henry Jubbs	Office Vacuum	£120.00 ✓
Priory Church	Civic Function	£100.00 ✓
Snaith Priory	Floodlighting	£58.95
Moxon	Window Cleaning	£6.00
Elizabeth Stewart	Floral Arrangement	
	Civic Function	£120.00 ✓
Buckles Catering	Civic Function	£663.36 ✓
Zurich Insurance	Renewal	£2393.31 ✓
(3 year contract)		

.....  ..... Signature

..... 28/7/14 ..... Date