

MINUTES OF THE FULL COUNCIL MEETING OF THE SNAITH AND COWICK TOWN COUNCIL HELD ON THE 25 JULY 2016

PRESENT were Cllr. J. Staveley-Churton in the chair, Cllr. J. Barrett, Cllr. D. Hill, Cllr. D. Butterfield and Cllr. D. Bromley, Cllr. C. Fox, Nicola Russell (Assistant Town Clerk), Goole Times and 1 Member of the Public.

APPROVAL OF MINUTES

The minutes of the Council Meeting held on Monday 11th July 2016, having been circulated, were accepted as a true record of the meeting and signed by Cllr. J. Staveley-Churton. Proposed Cllr. D. Bromley and seconded Cllr. D. Butterfield and agreed.

APOLOGIES FOR ABSENCE

Cllr. R. Lyons, Cllr. S. Jones, Cllr. G. Hulme and Cllr. J. Hollas.

DECLARATION OF INTEREST BY MEMBERS IN ITEMS ON THIS AGENDA AND THE NATURE OF SUCH INTERESTS

Cllr. J. Staveley-Churton, Agenda Item 10, Code of Conduct
Cllr. J. Staveley-Churton, Agenda Item 13a, Anti-Social Behaviour at Railway Station
Cllr. J. Staveley-Churton, Agenda Item 15a, Planning Application by Kelkay
Cllr. J. Staveley-Churton, Agenda Item 15b, Remembrance Plaque
Cllr. J. Staveley-Churton, Agenda Item 16, Inter-Parish Liaison Meetings
Cllr. D. Butterfield, Agenda Item 13b, HGV Speeding on Cowick Road
Cllr. D. Butterfield, Agenda Item 13c, Flooding on Grange Road
Cllr. D. Hill, Agenda Item 12, One-Way System
Cllr. D. Hill, Agenda Item 13a, Anti-Social Behaviour at Railway Station
Cllr. D. Hill, Agenda Item 13b, HGV Speeding on Cowick Road
Cllr. D. Hill, Agenda Item 19, Extent of 7.5T Weight Limit in Snaith
All Councillors present, Agenda Item 9, House Insurance

To note Dispensation given to any member of the council in respect of the Agenda Items listed below

None.

Public Participation

None.

East Riding Councillors Report

Cllr. J. Barrett advised that a man from Doncaster had been fined £693.06 for dumping rubbish in East Cowick.

Cllr. J. Barrett stated that he was attending meetings regarding Hull's City of Culture status for 2017 and that a full programme of events would be produced across the East Riding. Cllr. J. Barrett will liaise with the Town Council and other local community groups to promote any events planned for 2017 within this programme.

Cllr. C. Fox thanked Cllr. J. Staveley-Churton for an enjoyable Civic Service on 17th July. Cllr. C. Fox stated that she had recently attend a Blacktofts Beacon Scouts Group awards ceremony, where the Cubs and Scouts groups from Snaith won numerous awards. It was confirmed that the group were also looking to reinforce the security fencing at Tablers Wood following the recent break-in by travellers.



Cllr. C. Fox also advised that the Stobart Planning Application in Heck will be heard at North Yorkshire County Council's Planning Committee on Tuesday 30th August 2016.

Town Clerks Report

A report from the Assistant Town Clerk was read to council members. Noted by Council Members.

Feedback CCTV Meeting with Gough & Kelly

The Assistant Town Clerk read out key points raised during the meeting with Ian Crawford from Gough & Kelly on 18th July. Contact details for CCTV will be e-mailed to all councillors. The camera located in Market Place will be programmed to rotate a full 360° to include the fire station forecourt and the Lock-ups on Butter market. A revised quote for a new camera at the Joint Use Play Area was also provided and will be discussed at a committee meeting in September. Noted by Council Members.

House Insurance - Final Proposals Invitation

Cllrs Bromley, Barratt and Lyons have met to discuss possible marketing options and reported their ideas to Council Members. It was agreed to contact Romero Insurance Brokers and request they prepare a formal proposal, for presentation to Full Council in September. Proposed Cllr. D. Bromley, seconded Cllr. J. Barrett. The Assistant Town Clerk asked for a show of hands in favour of Cllrs. Bromley, Barratt and Lyons continuing to develop the proposal during the summer recess. All present raised a hand. It was also requested that Cllr. D. Hill contact the Yorkshire Trading Association with regards to assessing interest from businesses in acting as commission-paid brokers. Proposed Cllr. D. Bromley, seconded Cllr. D. Butterfield.

Code of Conduct

Cllr. J. Staveley-Churton reminded all Council Members that any ideas for projects or proposals be raised at Full Council prior to proceeding with/contacting third parties in any official capacity as a Town Councillor. Everyone will then be aware of each other's intentions and avoid any potential conflict of interest. Noted by Council Members.

Role of the Town Clerk

Information on the role of a Town Clerk had been circulated to all Council Members prior to the meeting. Cllr. J. Barrett stated that he had asked for this to be on the agenda for the benefit of all Town Councillors, particularly those recently appointed, so that all were aware of the role of the Town Clerk within the meeting structure. Noted by Council Members.

One-Way System - Response from ERYC on extent of Survey

A letter from ERYC was circulated to all Council Members prior to the meeting and read out by the Assistant Town Clerk. It was agreed by all present that it was not acceptable that the survey would only be issued to those directly affected by the one-way system. Cllr. J. Barrett proposed that the Town Council reply back to the ERYC, emphasising that this is against the Equal Opportunities Act of 2010 and that all residents of Snaith and Cowick should have the opportunity to speak on this matter. It should also be noted within this reply that the Town Council will afford any assistance as the ERYC require to expedite this as soon as possible. A request to hold an Open Day would also be included, should the widening of the survey be rejected. Seconded Cllr. D. Bromley.

Cllr. D. Bromley requested that Agenda Item 14b be brought into this discussion as it related to the one-way traffic. Cllr. J. Staveley-Churton agreed. Cllr. D. Bromley advised that he had been approached by 2 members of the public with regard to the ERYC fitting



a traffic mirror at the end of Mill Street so that drivers exiting on to Selby Road could see the traffic flow. Cllr. J. Barrett spoke to say that these had previously been requested from the ERYC but had been refused. Residents are able to position one privately if so wished, but they then also take responsibility for any incidents/accidents caused as a result of using these mirrors. Noted by Council Members.

Resident Concerns

Anti-Social Behaviour at Railway Station Car Park

Information had been circulated to all Council Members prior to the meeting. Cllr. J. Staveley-Churton advised that he had been made aware of more anti-social behaviour at the Snaith Station Car Park. Advice from the British Transport is that residents should call 0800 405 040 to report any incidents and that the more calls received from the same area prompts a better review of the situation. Cllr. J. Barrett proposed that the Town Council write to residents of George Street to inform them of this. Seconded Cllr. D. Butterfield.

HGV's Speeding on Cowick Road

The Assistant Town Clerk read out an e-mail which had been circulated to all Council Members prior to the meeting. Cllr. J. Barrett proposed that the Town Council write to Yorkshire Aggregates to advise them of the speed limit through East Cowick and ask them to speak to their drivers to remind them of the 30mph limit. Humberside Police would also be notified of this matter. Seconded Cllr. D. Hill.

Flooding on Grange Road

Deferred to later meeting - Resident has not been able to provide information as yet.

Gullies in Brierley Close - Cllr. J. Staveley-Churton

Deferred to later meeting - No information has yet been provided to discuss.

Items from Council Members

Overgrown Footpath (Pontefract Road) - Cllr. D. Hill

Deferred to a later meeting as Cllr. D. Hill had not received the required information from the resident raising the matter.

Traffic Mirrors - Cllr. D. Bromley

This matter was discussed under Agenda Item 12, One-way System.

RAF Snaith at Pollington

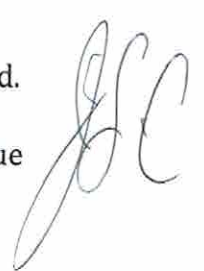
Planning Application for Kelkay

Information had been circulated to all Council Members prior to the meeting. Cllr. J. Barrett advised that this was a retrospective planning application for an additional 2ha of storage space adjacent to the Pollington Airfield Memorial Gardens, the impact on which is a major concern. There are also worries that the level of HGV movements in the area will increase. Cllr. J. Staveley-Churton invited Cllr. C. Fox into the discussion, who reiterated the concerns of Cllr. J. Barrett. It was advised that the deadline for comments on the application was Friday 5th August. Cllr. J. Barrett proposed that the Town Council write to the planning department at ERYC and request that the deadline be extended for a minimum of 2 weeks to allow other, smaller parish councils who do not meet as frequently time to discuss the application and the opportunity to submit comment. Seconded Cllr. D. Butterfield.

Cllr. J. Barrett also proposed that the Town Council submit an objection to the application due to the potential increase in HGV movements throughout Snaith and Cowick, for which many complaints are already received. Seconded Cllr. D. Butterfield.

Remembrance Plaque

Cllr. J. Staveley-Churton noted that inside The Priory there is no Remembrance Plaque for 51 Squadron but advised that a 'church faculty' was in the process of being

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established to move the idea forward. Cllr. J. Barrett proposed that the Town Council write to Rev. Eleanor Robertshaw to express support of a commemorative plaque inside The Priory, similar to that for 150 Squadron. Seconded Cllr. D. Bromley.

Inter-Parish Liaison Meetings

Cllr. J. Staveley-Churton stated he would like to see more inter-parish liaison, to discuss matters such as large-scale planning applications and other issues. Cllr. C. Fox advised that a meeting of the Cross-Border Highways Action Group was holding a meeting on Friday 29th July and that this would be put forward as a suggestion. Noted by Council Members.

Yorkshire Wolds Magazine - Renewal Subscription

Information had been circulated to all Council Members prior to the meeting. The Town Council agreed to purchase a 1-page advert to promote Snaith and Cowick at a cost of £850, as per in 2015. Proposed Cllr. J. Barrett, seconded Cllr. D. Butterfield. A show of hands in favour was requested by the Assistant Town Clerk. All present raised a hand.

Andrew Newton would also be contacted for any suitable photographs. Noted by Council Members.

Community Pride Awards

Information had been circulated to all Council Members prior to the meeting. Cllr. D. Hill proposed that all councillors consider possible nominees for the awards and obtain the necessary evidence to support the nomination. Council members will then report back to the next meeting. Seconded Cllr. J. Barrett.

Extent of 7.5T Weight Limit in Snaith

The Planning Committee requested that this be discussed as the extent of the limit is not clear. Cllr. J. Barrett proposed that the Town Council write to the ERYC to seek clarification on the boundary of the weight limit, what is understood by the term 'access only' and request a list of businesses/operators who have permission to enter the restricted area. Seconded Cllr. D. Hill.

Tourist Information/Brochure for Snaith and Cowick

The Assistant Town Clerk advised that numerous enquiries had been received to ask if the Town Council had a tourist leaflet for Snaith and Cowick. Cllr. J. Barrett proposed that the Town Council contact various historians and community groups in the area to see what literature/information is available for points of interest within the parish and report back at the next meeting. Seconded Cllr. D. Hill.

Accounts

Payments

A full list of payments was read to council members. Proposed Cllr. J. Barrett, seconded Cllr. D. Butterfield and agreed.


Bank Reconciliation

Deferred to next meeting. Statements being checked by the Town Clerk.

Exclusion of Press and Public

Appointment of 1 Committee Member - Complaints Committee

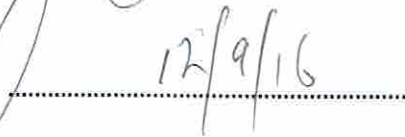
Cllr. J. Staveley-Churton advised that a temporary member needs to be appointed to the Complaints Committee to deal with a complaint received by the Town Council. This is because one of the councillors on the committee is the subject of the complaint. Cllr. D.



Hill proposed Cllr. D. Bromley, seconded Cllr. D. Butterfield. A show of hands in favour was requested. Cllrs. Butterfield, Hill and Staveley-Churton raised a hand. Cllr. J. Barrett abstained from the vote.

A meeting of the Complaints Committee will be convened during August and report back to Full Council in September. Noted by Council Members

 Signature

 Date

ACCOUNTS

Royal British Legion	Poppy Wreaths	£117.00
FileLeader Graphics	Civic Service - Order of Service	£78.00
Mrs Elizabeth Stewart	Floral Display - Civic Service	£75.00
Paul Read Catering	Buffet - Civic Service	£490.00
JSP Media	Annual Website Domain fee	£33.90
Richard Ching & Son	Waymarker Discs for Heritage Walks	£391.20
DD BT	Broadband Services	£96.60
DD BT	Phone Services	£25.44
Environment Agency	Application Fee for Permit (Bench at Ferry Lane)	£50.00
Npower	Electricity Charges for CCTV	£16.68
TOTAL		£1,373.82