

MINUTES OF THE MEETING OF SNAITH AND COWICK TOWN COUNCIL HELD ON MONDAY 26 JUNE 2017
AT 26 MARKET PLACE, SNAITH AT 7PM

Present

Cllr. D. Butterfield, (in the Chair), Cllr. S. Jones, Cllr. R. Lyons, Cllr. J. Barrett, Cllr. D. Hill, Cllr. J. Hollas and Cllr. G. Hulme

Cllr. C. Fox, 5 members of the public and the Goole Times

Approval of Minutes

The minutes of the meeting on Monday 12 June 2017 having been circulated were taken as a true record of the meeting and signed by the Town Mayor. Proposed Cllr. G. Hulme, seconded Cllr. D. Hill and agreed.

Apologies for Absence

Cllr. J. Staveley – Churton and Cllr. D. Bromley

Declaration of Interest by Members of the Council in items on the agenda and the nature of such interest

Cllr. D. Hill – Licensing and Planning Applications for Local Businesses

Cllr. G. Hulme – Calendar of Events / Save the Date

Cllr. R. Lyons – Update from Councillors Training

Public Participation

None

Cllr. J. Barrett proposed bringing agenda item 13b forward, seconded Cllr. J. Hollas.

Cllr. G. Hulme proposed the Mayor allow members of the public to advise the council on information relating to agenda item 13b (Gateway to the East Riding) seconded Cllr. R. Lyons and agreed.

Gateway to the East Riding

Cllr. S. Jones gave background information about the Gateway to the East Riding. Cllr. S. Jones advised the Council he wanted to involve all surrounding parishes in the project to create a memorial / welcome area at the entrances of Snaith. He would also look to engage with other groups including the Marshes Cycling Club as the project could potentially help attract the Tour de Yorkshire in future years. Cllr. S. Jones proposed contacting Mr. Parnaby (ERYC) to request a meeting with him to advise what the community and council are doing to promote Snaith and the East Riding, seconded Cllr. R. Lyons and agreed. Cllr. S. Jones proposed the council support the idea of a memorial / welcome area seconded Cllr. R. Lyons and agreed.

East Riding Councillors Report

Cllr. J. Barrett advised work on the Dropped Kerb at Wheeland Villas is due to start in the next few weeks. Cllr. J. Barrett advised of repairs to the Church Wall. The Clerk advised of another complaint regarding the wall. Cllr. J. Barrett agreed to take a look.

Cllr. C. Fox advised and congratulated Snaith Primary School on their recent Ofsted Report of Outstanding. Cllr. C. Fox handed out a copy of the planning decision at the Kelkay Site in Pollington. Noted by Council Members.

Town Clerks Report

The Town Clerk advised smashed glass has been reported in various locations in and around Snaith and informed council members they had all been cleaned and assessed by the Maintenance staff. Noted by council members.

Subscription to Information Commissioner:

The Town Clerk advised that this needed to be subscribed to in order to protect the council in relation to Data Protection and Freedom of Information. This has an annual subscription fee of £35 . Proposed Cllr. J. Barrett seconded Cllr. D. Hill and agreed.

Action Log – Update

A full list of actions were circulated to council members prior to the meeting. The Town Clerk was requested to look at all outstanding issues of the log. Noted.

Footpath Access – East Cowick

The Town Clerk advised a number of residents had requested information on ownership and maintenance with regards to a path which runs from Downes Close to Goole Road, East Cowick . Cllr. D. Hill advised this was Croda owned and proposed the clerk contact Victoria Muir at Croda Head Office, seconded Cllr. J. Hollas and agreed.

Update from Village Taskforce

A full copy of the Village Taskforce List was forwarded to council members prior to the meeting. Noted by Council Members.

Play Area

The Town Clerk advised Harron Homes had a meeting arranged with a Play Equipment provider in July and that the Clerk had requested a pre-meeting with the play company to advise on what equipment the children of Snaith and Cowick would like. The Town Clerk also requested permission to work on a Grant Application to purchase new equipment for the Joint Use Play Area, proposed Cllr. J. Barrett seconded Cllr. S. Jones and agreed.

Items from Council Members

Road Sign – Carlton Bridge – Cllr. J. Hollas

Cllr. J. Hollas proposed a letter be wrote to North Yorkshire County Council requesting Width Restriction signs be installed on the north of Carlton Bridge to hopefully reduce the number of HGV's passing on Selby Road, seconded Cllr. R. Lyons and agreed.

Licensing and Planning Applications for Local Businesses – Cllr. J. Hollas

An email from a concerned resident was circulated to council members prior to the meeting. Cllr. J. Hollas advised ERYC had been dealing with the situation and planning was now being sought for a business on Selby Road. Noted by Council Members.

Events

Date Request to RAF Waddington

A letter from RAF Waddington was circulated to council members prior to the meeting. The date of Sunday 29 April 2018 was confirmed for the next Freedom of Snaith parade, proposed Cllr. R. Lyons seconded Cllr. S. Jones and agreed.

Calendar of Events

Cllr. G. Hulme proposed having a live page on the website of all the dates of events from the Town Council and all local groups, seconded Cllr. J. Barrett and agreed.

Meeting Dates

The Town Clerk circulated future meeting dates for 2017 to all council members prior to the meeting. Cllr. J. Barrett proposed having a meeting on 21st August 2017 to cover for staff holidays, seconded Cllr. R. Lyons and agreed.

ICT Quote

Three quotes for computer and print equipment were read out to council members. Cllr. S. Jones proposed using JSP Media for the purchase of equipment and set up, seconded Cllr. J. Hollas and agreed.

Office Upkeep

The Town Clerk was requested to gather three quotes to redecorate the office and report back to the town council. Noted

Update from Council Training

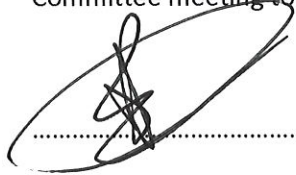
Cllr. R. Lyons advised the training was very good however he had not learnt a great deal more than that he already knew from documentation and induction given by the Town Clerk. Cllr. J. Barrett proposed looking at in-house training, seconded Cllr. R. Lyons. Cllr. J. Barrett proposed the Clerk documents and carries out a full work review over the summer with a view to possibly changing office opening times and council meeting dates, seconded Cllr. S. Jones and agreed.

Accounts

Full lists of accounts were circulated to council members prior to the meeting. Proposed Cllr. J. Barrett, seconded Cllr. R. Lyons and agreed.

Exclusion of Press and Public

A full report of staffing matter were read to council members. It was agreed to set an Employment Committee meeting to discuss. Noted.

..... Signature

..... Date