

MINUTES OF THE MEETING OF SNAITH AND COWICK TOWN COUNCIL HELD ON MONDAY 18 DECEMBER 2017 AT 26 MARKET PLACE, SNAITH AT 7PM

Present

Cllr. D. Butterfield, Cllr. R. Lyons, Cllr. J. Barrett, Cllr. J. Staveley – Churton, Cllr. Hill, Cllr. G. Hulme, Cllr. D. Bromley

Approval of Minutes

The minutes of the meeting on Monday 20 November 2017 having been circulated were taken as a true record of the meeting and signed by the Town Mayor. Proposed Cllr. J Barrett seconded Cllr. D. Bromley and agreed.

Apologies for Absence

Cllr. S. Jones, Cllr. J. Hollas and Cllr. C. Fox

Declaration of Interest by Members of the Council in items on the agenda and the nature of such interest

Cllr. J. Staveley – Churton declared an interest in Agenda Item 11 – Bollard outside ATM.

All councillors expressed an interest in Agenda Item 20 – Parish Precept.

To note dispensation given to any members of the council in respect of the agenda items listed

All councillors were given dispensation on agenda item 20 – Parish Precept.

Public Participation

Mr Mark Punton gave apologies.

East Riding Councillors Report

Cllr. J. Barrett advised ERYC had agreed to cut back the hedges on the A645 Snaith to Gowdall road. Noted by council members.

Cllr. J. Barrett also advised ERYC had installed bollards outside on the grass verge at East Cowick on Goole Road to stop vehicles parking and obstructing the sight line for the Zebra Crossing.

Town Clerk Report

The Town Clerk advised the office will be closed from 22 December to 5 January 2018.

Next Council meeting will be 15 January 2018.

CCTV footage has been requested from Humberside police on 4 occasions in the last 4 weeks.

Noted by council members.

Action Log

The Town Clerk handed out a hard copy of the action log at the meeting. An electronic copy was circulated to council members prior to the meeting. The Town Clerk advised a response had been received from ERYC regarding light ownership in the parish. Cllr. R. Lyons proposed contacting ERYC

advising the Town Council had no knowledge of purchasing lights at East Cowick, therefore ownership must be with ERYC as well as maintenance responsibility seconded Cllr. D. Hill and agreed.

#### Representatives of Snaith and Cowick Growing Together Presentation

The Town Clerk advised Mr Punton was unable to attend the meeting however had sent a paper presentation. A full copy of the presentation was handed to all council members present. Cllr. J. Barrett proposed the agenda point be deferred to the next meeting as Cllr. S. Jones was not present and he was one of the lead councillors on this project and it would give councillors time to read the presentation seconded Cllr. D. Bromley and agreed.

#### Ottley Cottages and Snaith & Cowick Charities Representation

A letter from the above charities were circulated to council members prior to the meeting. Cllr. J. Barrett advised the council had been requested to place a council representative or community representative on the committee. Cllr. J. Staveley – Churton advised the group would have more chance of volunteers becoming committee members if they become an incorporated trust which would ensure committee members and trustees are not liable in any way including financially. Cllr. J. Staveley – Churton proposed writing to the group advising them of information regarding incorporated trust and asking permission for the council to advertise in the press for committee members on behalf of the charities seconded Cllr. R. Lyons and agreed.

#### Bollards outside ATM at Council Office

Information was circulated from Humberside Police and East Riding of Yorkshire Council prior to the meeting regarding safeguarding ATM's. Cllr. R. Lyons stated the information was very informative. Cllr. J. Barrett proposed the council look into the cost for purchasing steel meshing around the side of the property to protect the ATM as well as speaking to ERYC conservation officer seconded Cllr. D. Hill and agreed.

#### Grit Bins in the Parish

The Town Clerk advised a review had been carried out of all the grit bins in Snaith, East and West Cowick and only 2 had been highlighted for refill. ERYC have now been contacted and refills requested. The Town Clerk advised a winter weather plan would be sent to all councillors prior to the Christmas break. Noted by council members.

#### Items from Council Members

##### Snaith Trains – Cllr. D. Bromley

Cllr. D. Bromley requested the item be deferred to a future meeting. Noted by council members.

#### Items from Residents

##### Speeding Vehicles on Marina Avenue

The Town Clerk advised a resident had requested either sleeping policemen or grit bins be installed on Marina Avenue due to the road been on an incline and in bad weather vehicles traveling at speed have ploughed into the residents hedge. Cllr. R. Lyons proposed contacting ERYC for a survey be carried out on the area with the view to a grit bin being installed either through ERYC funds or the Town Council Funds seconded Cllr. D. Hill and agreed.

### Note Machine

A letter from Note Machine was circulated to council members prior to the meeting regarding possible reduction of services at ATMs and added fees for using the machines. Cllr. G. Hulme proposed contacting the local MP Andrew Percy asking him to look at the situation as well as contacting other businesses in the area to see if they have received similar correspondence from Notemachine seconded Cllr. J. Barrett and agreed.

### East Riding of Yorkshire Council Chairman's Awards

The Town Clerk asked for nominations for the Chairman's Award. It was agreed for Puntons to be nominated for the Chairman's Community Award. A vote in favour by all councillors.

### SLCC Membership

Information was circulated to council members prior to the meeting. Cllr. J. Staveley – Churton proposed membership was paid for the following year seconded Cllr. J. Barrett and agreed.

### Newsletters

#### Parish and Town Police News

The Newsletter was circulated to council members prior to the meeting. Noted by council members.

#### ERNLLCA Newsletter

The Newsletter was circulated to council members prior to the meeting. Noted by council members.

### Events

#### Christmas Market

All councillors thanked the Town Council Staff for their work on the event and agreed it was the most successful year yet. A thank you letter to stall holders was read to council members and noted.

A letter of concern was read to council members regarding parking on George Street. Cllr. R. Lyons proposed writing to the complainant thanking them for their observations and advising the Council will review next year seconded Cllr. J. Barrett and agreed.

Market Stall supply was discussed. Cllr. J. Barrett proposed writing to the stall supplier expressing the Town Councils disappointment regarding the lack of equipment and support on the day of the event and state the council require a reduction in cost as well as a deduction of fees spent with Puntons on the day of the event seconded Cllr. R. Lyons and agreed.

#### Summer Market

The Town Clerk advised the school had agreed for the Summer Fair to take place at the school. Cllr. J. Barrett proposed the market take place on the 24 June 2018 at the Primary School seconded Cllr. R. Lyons and agreed.

### Accounts

#### Payments

A full list of payments were read to council members for December. Proposed Cllr. R. Lyons seconded Cllr. J. Barrett and agreed.




Precept Request

Calculations and a full breakdown of expenditure was circulated to council members prior to the meeting. Cllr. D. Hill proposed writing to ERYC requesting a list of services the ERYC have spent 106 monies on in the Snaith Area seconded Cllr. G. Hulme and agreed. Cllr. J. Barrett proposed the Precept remain the same as 2017/2018 seconded Cllr. D. Hill. Cllr. J. Staveley – Churton proposed the precept be increased by 2% to cover possible devolution of services to the Town Council which could include, Parish Paths, Grounds Maintenance, Street Lighting seconded Cllr. G. Hulme and agreed. The Town Clerk requested a show of hands in favour of the precept remaining the same as the previous year, votes in favour Cllr. J. Barrett, Cllr. D. Hill and Cllr. D. Butterfield. The Town Clerk requested a show of hand in favour of increasing the precept by 2%, Cllr. J. Staveley – Churton, Cllr. G. Hulme, Cllr. R. Lyons and Cllr. D. Bromley. It was agreed to increase the precept by 2%. The Town Clerk noted grants were been sought for a number of projects run by the council.

Half Year Audit

The full audit report was read to council members. The Town Clerk advised of some minor points which were picked up by the external auditor which will be resolved at the full audit in March. Noted by council members

  
..... Signature

15.1.18  
..... Date