

MINUTES OF THE ANNUAL GENERAL MEETING OF SNAITH AND COWICK TOWN COUNCIL HELD ON MONDAY 21 MAY 2018 AT 26 MARKET PLACE, SNAITH

Present

Cllr. D. Butterfield (in the chair), Cllr. R. Lyons, Cllr. J. Barrett, Cllr. S. Jones, Cllr. J. Hollas, Cllr. G. Hulme, Cllr. D. Hill, Cllr. D. Bromley and Cllr. L. Thompson

Co-option of New Town Councillor

The Town Clerk advised Laura Thompson had been successful in the interview process to become the new Co-opted member of Snaith and Cowick Town Council. **Cllr. L. Thompson signed the Declaration of Acceptance of Office.**

Election of the Town Mayor to serve for the year 2018/2019

The Town Clerk stated two nominations had been received for the position of Town Mayor for the year 2018/2019. **Cllr. D. Bromley proposed Cllr. R. Lyons for Mayor seconded Cllr. J. Barrett and agreed.**

Declaration of Acceptance of Office by the New Town Mayor

Cllr. R. Lyons signed the Declaration of Acceptance of Office.

Election of the Deputy Town Mayor to serve for the year 2018/2019

The Town Clerk stated three nominations had been received for the position of Deputy Town Mayor for the year 2018/2019. **Cllr. J. Barrett proposed Cllr. D. Butterfield for Deputy Mayor seconded Cllr. G. Hulme and agreed.**

Declaration of Acceptance of Office by the New Deputy Town Mayor

Cllr. D. Butterfield signed the Declaration of Acceptance of Office.

To approve the minutes of the council meeting held on Monday 16 April 2018

The minutes of the meeting held on Monday 16 April 2018 having been circulated were taken as a true record of the meeting and signed by the Town Mayor. **Proposed Cllr. D. Bromley seconded Cllr. D. Hill and agreed.**

Apologies for absence

None Received

To note declaration of interest by members of the council in term on this agenda and the nature of such interest

Cllr. J. Barrett stated as East Riding Ward Councillor he would like to declare an interest in all points which may be discussed with ERYC.

Cllr. D. Hill - Parking Enforcement, River Bank correspondence.



Cllr. D. Bromley – Frankfield lighting

Cllr. R. Lyons requested a proposal and seconder to close the council meeting for public participation. Proposed Cllr. D. Butterfield seconded Cllr. D. Hill and agreed.

Mr Taylor of Frankfield addressed the council on behalf of all Frankfield Residents. Mr Taylor advised councillors the residents had only just been advised the street was not adopted by the ERYC due to a resident requesting a repair to a street light. Mr Taylor thanked Cllr. D. Bromley for all his support in the matter and just wanted to raise awareness on this issue which he believed many other people will have to deal with due to increased development in the community.

Cllr. R. Lyons requested a proposal and seconder to open the meeting. Proposed Cllr. D. Hill seconded Cllr. S. Jones.

To fix a Day, Time and Place for the Council Meeting for 2018/2019

Cllr. G. Hulme proposed the Full Council Meeting remain the same on the third Monday of each month at 7pm Seconded Cllr. J. Hollas

The Town Clerk requested a show of hands in favour of the proposal, Cllrs. J. Barrett, D. Butterfield, D. Hill, J. Hollas, G. Hulme, S. Jones and L. Thompson voted in favour. The Town Clerk requested a show of hands against the proposal Cllr. D. Bromley.

Election of 5 Council Members to serve on Snaith and Gowdall Cemetery Committee for the year 2018/2019

Cllr. S. Jones proposed Cllrs, R. Lyons, D. Butterfield, G. Hulme, D. Bromley and L. Thompson seconded Cllr. J. Barrett and agreed.

Election of 6 Council Members to serve on the Planning Committee for the year 2018/2019

Cllr. D. Hill proposed Cllrs. R. Lyons, D. Butterfield, D. Bromley, J. Hollas, S. Jones and G. Hulme seconded Cllr. J. Barrett and agreed.

Election of 4 Council Members to serve on the Events Committee for the year 2018/2019

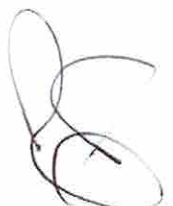
Cllr. J. Barrett proposed Cllrs. J. Hollas, D. Bromley, S. Jones and D. Hill seconded Cllr. D. Butterfield and agreed.

Election of 4 council Members to serve on the Footpath Committee for the year 2018/2019

Cllr. J. Barrett proposed Cllrs. D. Hill, D. Butterfield, R. Lyons and G. Hulme seconded Cllr. D. Bromley and agreed.

Election of 4 Council Members to serve on the Employment Committee for the year 2018/2019 (to include the Town Mayor)

Cllrs S. Jones proposed Cllrs. R. Lyons, D. Butterfield, J. Barrett and J. Hollas seconded Cllr. G. Hulme and agreed.



Election of 3 Council Members to serve on the Disciplinary and Grievance Committee for the year 2018/2019 (not to include the Town Mayor or Deputy Town Mayor)

Cllr. G. Hulme proposed Cllrs. J. Barrett, D. Hill and J. Hollas seconded Cllr. S. Jones and agreed.

Election of 3 Council Members to serve on the Complaints Committee for the year 2018/2019

Cllr. S. Jones proposed Cllrs. J. Barrett, D. Butterfield and G. Hulme seconded Cllr. J. Hollas and agreed.

Appointment of 4 Council Members to serve on the Joint Use Play Area for the year 2018/2019

Cllr. D. Butterfield proposed Cllrs. L. Thompson, J. Hollas, J. Barrett and R. Lyons seconded Cllr. D. Hill and agreed.

Appointment of 4 Council Members to serve on the Youth Club Committee for the year 2018/2019

Cllr. J. Hollas proposed Cllrs. R. Lyons, D. Hill, J. Barrett and D. Butterfield seconded Cllr. S. Jones and agreed.

Appointment of 4 Council Members to serve on the Snaith and Cowick Together Steering Group for the year 2018/2019

Cllr. J. Hollas proposed Cllrs. S. Jones, D. Butterfield, R. Lyons and L. Thompson seconded Cllr. J. Barrett and agreed.

Appointment of 2 Council Members to serve on the Snaith and Cowick Together Transport Group for the year 2018/2019

As the group had not met for a number of months it was agreed to not nominate any councillor at this time for the committee, proposed Cllr. J. Barrett seconded Cllr. D. Butterfield and agreed.

Appointment of 2 Council Members to serve on the Snaith and Cowick Together Heritage Group for the year 2018/2019

Cllr. J. Barrett proposed Cllrs. S. Jones and L. Thompson seconded Cllr. J. Hollas and agreed.

Appointment of 2 Council Members to serve on the Snaith and Cowick Together Community and Leisure Group for the year 2018/2019

As the group had not met for a number of months it was agreed to not nominate any councillor at this time for the committee, proposed Cllr. J. Barrett seconded Cllr. D. Butterfield and agreed.

Adoption of New Code of Conduct

A full copy of the new Code of Conduct was circulated to council members prior to the meeting. **Cllr. J. Hollas proposed the new Code of Conduct be adopted by the Town Council seconded Cllr. S. Jones, all councillors vote in favour.**

East Riding Councillors Report



Cllr. J. Barret gave a small report including Traffic Enforcement information and repair of Pot Hole updates. **Noted by council members.**

Town Clerks Report

The Town Clerk advised the Office would be closed 22 May due to staff training. **Noted by council members.**

Action Log Update

Parking Enforcement – ERYC Reply

An email was circulated to council members prior to the meeting from ERYC. Cllr. G. Hulme proposed contacting ERYC asking when the parking bays will be reinstated on Market Place and High Street seconded Cllr. D. Hill and agreed.

Speed Survey – Selby Road

Information from ERYC was circulated to council members prior to the meeting regarding the proposed speed survey on Selby Road. **Noted by council Members**

Potholes – Parkway

Information regarding pot hole repair schedules were circulated to council members prior to the meeting. The Town Clerk advised pot holes had been repaired on Parkway that day. **Notes by council members.**

Turnbridge Street Lighting

The Town Clerk advised she was awaiting cost from ERYC for Service Level Agreement for the Street Light at Turnbridge. **Noted by council members.**

General Data Protection Regulations

Further information regarding Data Protection was provided to council members. **Noted by council members.**

Dog Fouling Map

The Town Clerk requested permission to look at producing a social media dog fouling map proposed Cllr. J. Hollas seconded Cllr. D. Butterfield and agreed. To report to a future meeting.

Anti-Social Behaviour – Snaith

Information regarding Anti- Social Behaviour and photographs were circulated to council members prior to the meeting. The Clerk advised Humberside Police and the Snaith School were aware and dealing with the incident. Noted by council members.

Visit to Park Lodge Shooting School

The Town Clerk advised the meeting with Park Lodge Shooting School would take place on 8 June 2018 at 10am if any members wished to attend.

Items from Residents

River Bank – South from Rawcliffe Barrier to Carlton Bridge

A letter from an East Cowick resident was circulated to council members prior to the meeting regarding flooding issues. As this was being dealt with by the Environment Agency it was agreed by the council to note.

Items from Council Members

Gateway to the East Riding - Cllr. S. Jones

Cllr. S. Jones requested volunteers for the Gateway to the East Riding working Group. Cllr. J. Hollas proposed Cllr. S. Jones, Cllr. D. Bromley and Cllr. R. Lyons seconded Cllr. J. Barrett and agreed.

Litter Campaign – Cllr. D. Bromley

Cllr. D. Bromley advised of his disappointment at the amount of litter being left in the streets of Snaith. Cllr. D. Bromley wanted the council to be more proactive in tackling the problem. **Cllr. J. Barrett proposed contacting Gough and Kelly requesting a cost on installing a recorded message advising CCTV in operation when littering is seen on CCTV seconded Cllr. D. Bromley and agreed.**

Trains from Snaith – Cllr. D. Bromley

Cllr. D. Bromley provided information on transport passing through the parish to council members. Noted by council members. Cllr. J. Barrett advised Andrew Percy MP was working on transport links.

Frankfield – Cllr. D. Bromley

Cllr. D. Bromley thanked ERYC of their support in the matter and thanked residents of the street. **Noted by council members.**

Events

Civic Service Date

It was confirmed the Civic Service would take place on 22 July 2018. **Noted by council members.**

Summer Market

It was agreed for Cllrs. D. Bromley, J. Hollas, S. Jones and an office representative start a working party for the 2019 Summer Market. **Noted by council members.**

Remembrance Parade

Cllr. S. Jones proposed purchasing a number of large metal bollard poppies and asking local businesses to sponsor a poppy and any raised funds be donated to the Royal British Legion seconded Cllr. D. Bromley and agreed.

Christmas Market



Cllr. R. Lyons agreed to contact Mr Johnson regarding hiring of stalls for the next Christmas market.
Noted by council members.

Insurance Renewal 2018/2019

A breakdown of Insurance costs were circulated to council members. **Cllr. J. Hollas proposed paying the premium seconded Cllr. D. Butterfield and agreed**

Room Rental

The Town Clerk advised the Macular Society had contacted the office regarding use of the room. **It was agreed and proposed by Cllr. J. Barrett for the room to be used free of charge seconded Cllr. D. Butterfield.**

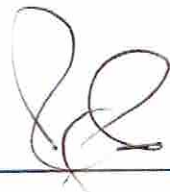
Accounts

Payments

A full list of accounts were read to council members and a bank reconciliation provided. **Proposed Cllr. J. Barrett seconded Cllr. D. Butterfield and agreed.**

Audit

The Town Clerk advised the accounts had now been submitted to the internal auditor for review and an unaudited copy of accounts given to the council. **Proposed Cllr. D. Butterfield seconded Cllr. J. Hollas and agreed.**

A handwritten signature in black ink, appearing to be 'J. Hollas', written above a horizontal line.

18.6.18,