

Minutes of the Cemetery Committee Meeting held on 19 February 2017

at 26 Market Place, Snaith

Present: Cllr. D. Butterfield, Cllr. R. Lyons, Cllr. G. Hulme and Cllr. C. Emsen

Minute Approval

The minutes of Snaith and Cowick Cemetery Committee held on 20 November 2017 having been circulated to all committee members were accepted as a true record of the meeting and signed by the committee chair Cllr. D. Butterfield . Proposed Cllr. G. Hulme seconded Cllr. R. Lyons and agreed.

Apologies for Absence

Cllr. P. Lacey and Cllr. S. Jones

To record declaration of interest by any member of the council in respect of the agenda items listed below

None

Public Participation

None

Update of matters arising from the Handover of Clerks

Ashes Plot – Removal of Stump

The Cemetery Committee Clerk confirmed the stump had now been removed by Mr Hibbs and the anew ashes plots had been created with reserved markers put in place. Noted by Committee Members.

Identification of Reserved Plots

The Clerk advised the creation of markers had now been done with some already in place to identify reserved plots. Noted by committee members.

Update of Terms of Reference

The Clerk advised this was ongoing and would be ready for the next meeting. Noted by committee members.

Financial Regulations

The Clerk advised she was in discussions with PFK Littejohns regarding the Audit procedures for Cemetery Committees. Noted by Committee members

Accounts 2016/2017

An update of accounts which had been outstanding was given to committee members. Noted by committee members.

Recent Burials

The Clerk advised there had been 7 Burials and 2 cremations since the last meeting.. Noted

New Plinth

Cllr. R. Lyons proposed to continue researching costs for the new plinth seconded Cllr. C. Emson

Accounts

A list of payments received and due were given to committee members. Proposed Cllr. R. Lyons seconded Cllr. C Emson and agreed.



..... Signature

4 June 18 .

..... Date