

Minutes of Snaith and Cowick Town Council held on Monday 11 April 2022 at East Cowick Village Hall, High Street, East Cowick at 7pm

Present

Cllr. Laura Thompson (in the Chair), Cllr. Gary Williams, Cllr. Joanne Whiteley, Cllr. Russ Spencer, Cllr. Helen Miley, Press and 13 members of the public.

Apologies

Cllr. James Hollas, Cllr. Steve Jones, Cllr. Richard Lyons, Town Clerk Mrs Vicky Whiteley and Ward Councillor Caroline Fox

To approve the minutes of Snaith and Cowick Town Council Annual Parish Meeting held on Monday 21 March 2022

The minutes of the Annual Parish Meeting held on Monday 21<sup>st</sup> March 2022 having been circulated could not be accepted as a true record as those Council Members present were not at the previous meeting to approve. These will therefore be approved and signed at the next Full Council Meeting.

To approve the minutes of Snaith and Cowick Town Council Full Council Meeting held on Monday 21 March 2022

The minutes of the Full Council Meeting held on Monday 21<sup>st</sup> March 2022 having been circulated could not be accepted as a true record as those Council Members present were not at the previous meeting to approve. These will therefore be approved and signed at the next Full Council Meeting.

To note declarations of interest and the nature of such interest

Cllr. Gary Williams – Item 10d Housing Development Lovell Homes

Cllr. Gary Williams – Item 13a – Green Doctor

Cllr. Joanne Whiteley – Item 10d - Housing Development Lovell Homes

Cllr. Helen Miley – Item 17b – Queens Jubilee

To note dispensations given to council members

None

Public Participation

None

Town Clerks Report

A number of points have been raised with Samantha McGivern with regards to missing footpath markers.

Mr Geoff Thornton will remove a fallen tree on Footpath 13.

Mr Bob Scatchard will continue to support the Town Council while Ian Pickles is off sick.

Noted by Council Members.

### Resignation of Councillor

Cllr. Matt Duffy regretfully resigned from the Town Council. Electoral Services have been made aware and the Town Clerk is awaiting times and dates for advertising for an election. If no call is made by 10 members of the public, the Town Council can progress with the co-option of a new Town Councillor.

### East Riding Councillor's Report

No ERYC Ward Councillor was present to provide an update.

### Action Log Update

#### Active

#### HGV's West Cowick

The Town Mayor read out a statement to the members of the public as to where we are with the current situation. A revised meeting date has yet to be agreed with ERYC but it is hopeful that this will be carried out prior to the next council meeting in May. Alan Menzies e-mailed on 11 April to advise they were having difficulty in aligning diaries with Planning Enforcement and Highways over the Easter Holidays but would be in touch with some possible dates as soon as possible. Noted by Council Members.

Members of the public were advised they could leave contact details and the Town Council would provide them with an overview of the actions taken so far.

### Office Remodelling Costs

Information received from an architect was circulated to Council Members prior to the meeting. Cllr. Helen Miley proposed deferring the discussion until a greater number of Councillors were present before any decision is made, seconded Cllr. Joanne Whiteley.

### MP reply to Visit Request

A letter received from Andrew Percy MP was circulated to Council Members prior to the meeting. Noted by Council Members.

### Housing Development – Lovell Homes

It was noted that a statement on the revised plans has been submitted by the Town Council. This will be read out at the Western Area Planning Committee meeting on Tuesday 12 April. Noted by Council Members.

#### Completed

#### Drainage – Selby Road

Steve Roberts at the ERYC has confirmed that the drainage issue of a large area of standing water on Selby Road will be addressed during the programme of works for this financial year. Noted by Council Members.

### Bike Repair Stand

Adam Harvey (ERYC Officer) will make a final site visit on Wednesday 27 April 2022 to finalise the location of the Bike Repair Stand. Cllr. Gary Williams will attend on behalf of the Town Council. Noted by Council Members.

### Covid19 Update

A statement from The Marshes Surgery was read out. Cases have continued to rise in the local area but exact numbers are no longer available due to the removal of PCR testing. Note last week 111 cases. Noted by Council Members.

### Play Equipment Quote – Joint Use Play Area

Information on the quote to remove the damaged spinner bowl was circulated to Council Members prior to the meeting. It was agreed that the piece of equipment cannot remain as it is due to safety concerns. Cllr. Gary Williams offered to see if he could remove it safely. Cllr. Helen Miley proposed waiting to see if Cllr. Williams could safely remove the item but if not, to proceed with the purchase of a new spinner bowl, seconded Cllr. Joanne Whiteley.

### Feedback from Recent Meetings

#### Meeting with Green Doctor

It was stated that Cllr. Richard Lyons had contacted the group to see how the process works and has arranged a meeting in June to discuss the application process. Noted by Council Members.

Councillors present at the meeting suggested posting a notice on Facebook asking for an appropriate volunteer to test the system before the Town Council advertise the service to its residents, proposed Cllr. Helen Miley, seconded Cllr. Joanne Whiteley.

### Meeting with ERYC – Love your High Street Fund – Snaith Recovery Plan

A meeting with Nick Russell ERYC was held on Monday 4 April 2022 to discuss possible Funding Streams and the Snaith Recovery Plan. It was highlighted by all at the meeting that some of the points raised in the Recovery Plan are not achievable. Nick Russell has agreed to undertake some research into grant availability for Tree Planting and the Gateway to the East Riding projects. Noted by Council Members.

### Meeting with ERYC – Cross Hills

Deferred to a future meeting as Cllr. Steve Jones was not in attendance.

### Items from Council Members

#### Leaflets – Cllr. Steve Jones

Deferred to a future meeting as Cllr. Steve Jones was not in attendance.

### Items from Residents

#### Bin for East Cowick Circular Walk - Lidgate

A resident has raised concerns that there are no litter bins on the north side of East Cowick, which is included as part of the promoted East Cowick Circular Walk and requested that a

bin be installed. A bin in this area was previously refused by the ERYC so the Town Clerk has contacted them to ask if this was now possible in light of this new walk, which they have agreed to. It was stated that there is room in this year's budget to purchase one new item of street furniture. Cllr. Helen Miley proposed purchasing a new litter bin for installation on Lidgate, seconded Cllr. Joanne Whiteley.

#### Dog Bag Dispenser – Lidgate

A Dog Bag Dispenser had previously been purchased for Lidgate but was not installed due to there being no bin nearby. Cllr. Helen Miley proposed installing the Dog Bag Dispenser once the new bin was installed, seconded Cllr. Joanne Whiteley.

#### Community-Led Housing Questionnaire

The Assistant Town Clerk advised that a total of 304 questionnaires had now been returned, which is just over 17% of the total sent out. The data is now being collated on a spreadsheet but based on a review of approx. 100 questionnaires so far, there is little appetite for Community-Led Housing. However, a good deal of useful information on what residents would like to see in the parish in terms of facilities and improvements will prove very valuable. Noted by Council Members.

#### Events

##### Freedom of Snaith

Cllr. Steve Jones was not present at the meeting to provide an update but it is hoped that the event will take place in September. However, this is dependent on activities abroad owing to the ongoing crisis in Ukraine. Noted by Council Members.

##### Queen's Jubilee

An update on the activities for the event was provided to Council Members. Cllr. Joanne Whiteley advised she had also spoken to local businesses about providing food at the event and a Ukulele band had also been contacted about taking part. Cllr. Helen Miley also confirmed that a TEN notice had been applied for. It was agreed that a meeting of the Events Committee be convened as soon as possible so that the event can be advertised. Noted by Council Members.

#### Successful Grant Applications

It was advised that the East Cowick Car Park Extension Project had been awarded £30K following a successful application to the Two Ridings Community Fund. The works can now commence.

The Town Council have also been awarded £5,000 for community events.

The Crosshills project being led by Snaith & Cowick Together also received just under £8,000.

The Town Mayor thanked Joanne Whiteley and Richard Lyons who sat on the funding panel on behalf of the community.



### Accounts

#### Payments and Receipts

A full list of accounts was read to Council Members. Proposed Cllr. Joanne Whiteley seconded Cllr. Helen Miley and agreed.

#### Annual Accounts – AGAR Form

A request was made for members of the Finance Committee to convene via Zoom to finalise the accounts for audit before final submission to the internal and external Auditor. A number of Committee Members were not present at the meeting and this would now be organised via e-mail.

### Exclusion of Press and Public

#### Staff Matters

#### Street Maintenance

Ian Pickles will be on sick leave for another 2 weeks. Bob Scatchard will cover all his duties. Noted by Council Members.

#### NALC Recommendation

NALC have proposed a 1.75% pay increase back-paid for FY 2021/22, at a total combined cost of approx. £400 for the 3 council staff members. This is in line with the Green Book (a Councils formal employment contract document). Cllr. Helen Miley proposed approving the 1.75% increase, seconded Cllr. Joanne Whiteley. All Council Members present gave approval by a show of hands.

S.F.S. Signature

16/05/22 Date