

Minutes of Snaith and Cowick Town Council Annual General Meeting on Monday 16 May 2022 at The Priory Church, Snaith at 7pm

Election of Town Mayor to serve if the year 2022/2023

The Town Clerk advised 1 nomination had been received for the position of Town Mayor, Cllr. Steve Jones. Cllr. Richard Lyons proposed Cllr. Steve Jones seconded Cllr. Joanne Whiteley and agreed.

Declaration of Acceptance of office and installation of the Town Mayor

Cllr. Steve Jones signed the declaration of acceptance for the position of Mayor.

Election of Deputy Mayor to serve for the 2022/2023

The Town Clerk advised 1 nomination had been received for the position of Deputy Town Mayor, Cllr. Joanne Whiteley. Cllr. Richard Lyons proposed Cllr. Joanne Whiteley seconded Cllr. Russell Spencer and agreed.

Declaration of Acceptance of office and installation of Deputy Town Mayor

Cllr. Joanne Whiteley signed the declaration of acceptance for the position of Deputy Mayor.

To approve the Annual Parish Council minutes of the council meeting held on Monday 21 March 2022

Minutes of the Town Council Annual Parish Meeting held on Monday 21 March 2021 were circulated to council members and read as a true record of the meeting. Cllr. Laura Thompson proposed seconded Cllr. Richard Lyons and agreed.

To approve the minutes of the council meeting held on Monday 21 March 2022

Minutes of the Town Council Meeting held on Monday 21 March 2022 were circulated to council members and read as a true record of the meeting. Cllr. Thompson proposed seconded Cllr. Richard Lyons and agreed.

To approve the minutes of the council meeting held on Monday 11 April 2022

Minutes of the Town Council Meeting held on Monday 11 April 2022 were circulated to council members and read as a true record of the meeting. Cllr. Gary Williams proposed seconded Cllr. Helen Miley and agreed.

Resignation of Councillor – Closing date for Call for an Election 23 May 2022

The Town Clerk advised the closing day for the call for an election will be 23 May 2023, thereafter the Town Council will be in a position to op-opt a member of the public. Noted by council members.

Apologies for absence

Cllr. James Hollas, Cllr. Caroline Fox and Cllr. Caroline Sargeantson

To note the declaration of interest by members of the council in terms of this agenda and the nature of such interest.

Cllr. Gary Williams – HGVs West Cowick

Cllr. Steve Jones – Snaith and Cowick Together

Cllr. Helen Miley – Events

To note dispensation given to council members on items on the agenda

None

To fix a Date, Time and Place for the council meetings for 2022/2023

Cllr. Richard Lyons proposed having the meeting of the Town Council on the 3<sup>rd</sup> Monday of each month at 7pm.

Election of 5 Council Members to serve on Snaith, Cowick and Gowdall Cemetery Committee (to include the Mayor and Deputy Mayor)

Cllr. Gary Williams proposed Cllr. Steve Jones, Cllr. Joanne Whiteley, Cllr. Laura Thompson, Cllr. Richard Lyons and Cllr. Helen Miley seconded Cllr. Russell Spencer.

Election of 6 Council Members to serve on the Planning Committee for 2022/2023 (to include the Mayor and Deputy Mayor)

Cllr. Helen Miley proposed Cllr. Steve Jones, Cllr. Joanne Whiteley, Cllr. Gary Williams, Cllr. Russell Spencer and Cllr. Laura Thompson seconded Cllr. Laura Thompson

Election of 4 Council Members to serve on the Finance Committee for 2022/2023 (to include the Mayor and Deputy Mayor)

Cllr. Laura Thompson proposed Cllr. Steve Jones, Cllr. Joanne Whiteley, Gary Williams and Cllr. Richard Lyons seconded Cllr. Helen Miley

Election of 4 Council Members to serve on the Events Committee for 2022/2023

Cllr. Richard Lyons proposed Cllr. Steve Jones, Cllr. Joanne Whiteley, Cllr. Helen Miley and Cllr. James Hollas seconded Cllr. Laura Thompson

Election of 4 Council Members to serve on the Footpath Committee for 2022/2023 (to include an outside representative)

Cllr. Laura Thompson proposed Cllr. Helen Miley, Cllr. Gary Williams, Cllr. Russell Spencer and Mr Clark seconded Cllr. Joanne Whiteley

Election of 4 Council Members to serve on the Employment Committee for the year 2022/2023

Cllr. Laura Thompson proposed Cllr. Steve Jones, Cllr. Joanne Whiteley, Cllr. Gary Williams and Cllr. Russell Spencer seconded Cllr. Helen Miley

Election of 3 Council members to serve on the Disciplinary and Grievance Committee for 2022/2023 (not to include the Town Mayor and Deputy Town Mayor)

Cllr. Gary Williams proposed Cllr. Helen Miley, Cllr. Richard Lyons and Cllr. Laura Thompson seconded Cllr. Joanne Whiteley

Election of 3 Council Members to serve on the Complaints Committee for the year 2022/2023

Cllr. Laura Thompson proposed Cllr. Helen Miley, Cllr. Gary Williams and Cllr. James Hollas seconded Cllr. Joanne Whiteley

Appointment of 4 Council Members to serve on the Joint Use Play Area for the year 2022/2023

Cllr. Laura Thompson proposed Cllr. Steve Jones, Cllr. Richard Lyons, Cllr. Helen Miley and Cllr. Gary Williams seconded Cllr. Joanne Whiteley

Appointment of 4 Council Members to serve on the Snaith and Cowick Together Steering Group for 2022/2023

Cllr. Laura Thompson proposed Cllr. Joanne Whiteley, Cllr. Russell Spencer, Cllr. Steve Jones and Cllr. James Hollas seconded Cllr. Gary Williams

Appointment of 2 Council Members to serve on the Internal Drainage Board for Snaith and Cowick to include the Town Clerk and one Councillor)

Cllr. Laura Thompson proposed the Town Clerk and Cllr. Russell Spencer seconded Cllr. Joanne Whiteley

Public Participation to include Climate Presentation by a Local Resident

Mr Moore gave an update of his findings regarding the movements of HGVs travelling through West Cowick. Mr Moore stated he would be attending a meeting with the owner of Park Lodge Shooting School on Tuesday 17 May 2022 organised by the Town Council on behalf of its residents. Mr Moore stated he had also contacted ERYC and the EA requesting answers to a number of unanswered questions.

A presentation on Climate Change linked to the HGVs travelling through West Cowick was given by Mrs Jackie Horner.

#### East Riding Councillors Report – Report Sent to Council Members

A full report from Ward Councillors was read to the Council as well as forwarded by email. Noted by council members.

#### Town Clerk Report

Samantha McGivern has been informed of the missing fence at the footpath of Villa Fields.

ERYC have been reminded the drains covers still need replacing. Following a TC email some have now been replaced.

Flood Report – The Office have contacted Ward Councillor to request information on the final flood report following a resident's request.

#### Action Log Update

##### Completed Work

##### Joint Use Play Area Path

The Path was replaced 2 weeks ago. The Town Council have already received positive comments from parents using the park. Noted by council members.

##### Bench Mill Lane

The Town Clerk advised the Bench had been replaced with a bench received through a grant from ERYC

##### Active

##### Town Lock Ups

Cllr. Gary Williams and Cllr. Richard Lyons were thanks for carrying out repair works to the Town Lock ups. Cllr. Gary Williams stated the glass placed on the building to monitor movement had not moved and a beam inside of the building had moved which needed looking at. Noted by council members.

#### Feedback from Recent Meetings

##### Joint Use Play Area

Cllr. Steve Jones and the Town Clerk gave an update on the current situation regarding the lease of the Joint Use Play Area (JUPA), stating ERYC had informed the council they would terminated the contract of the JUPA in January 2023 if the Town Council did not agree to an early surrender. ERYC have also stated they would be carrying out some initial investigations on behalf of the Town Council in relation to additional land for community use. Cllr Richard Lyons proposed contacting Snaith Primary School and asking for a meeting with the Head and Management Committee seconded Cllr. Laura Thomson and agreed.

##### ERYC Funding Representative

The Town Clerk advised an application for grant funding from Love Your High Street was due to be submitted for a new electronic display screen. Noted by council members.

##### West Cowick Highway Issue

Town Councillors expressed their sympathy with residents dealing with the excessive number of HGVs travelling through the parish. Cllr. Gary Williams explained ERYC would not

carry out any enforcements at this time due to another Planning Application expected from Park Lodge Shooting School.

A residents advised materials were now leaving site. The Town Clerk advised a meeting had been set up with the Shooting school and residents by the Town Council. Noted by council members.

#### Future Meeting

##### Police Surgery 30 May 2022

Humberside Police will be holding a Surgery at the Town Council Office on Monday 30 May 2022 at 10am. All welcome.

##### Village Task Force Meeting – 20 June 2022

Councillors were invited to attend the village walkabout. Cllr. Gary Williams and Cllr. Joanne Whiteley will attend with the Clerk and Assistant Clerk. Noted by council members

#### Items from Residents

##### Pot Holes – Behind The Priory Church

The Town Clerk advise a residents had visited the office to raise concerns about pot holes at the bottom of Priory Way. Cllr. Helen Miley proposed contacting ERYC requesting they repair the road seconded Cllr. Gary Williams and agreed.

##### Trees – Parkway / Snaith Community Playing Field

An email from a concerned resident of South Parkway contacted the Town Council about trees causing an issue with her property. Cllr. Joanne Whiteley proposed contacting ERYC requested they investigate the issues raised seconded Cllr. Gary Williams and agreed.

##### Path and Hedging between Brierley Close and Lodge Lane Condition

The Town Clerk informed councillors of a complaint regarding overhanging hedges on the cycle path between Brierley Close and Lodge Lane. Cllr. Gary Williams proposed contacting all the property owners and asking them to trim back and make good seconded Cllr. Helen Miley and agreed.

##### Parking Mill Street

Information regarding parking on Mill Street was circulated to council members and images shown to the council. Cllr. Helen Miley proposed contacting ERYC Traffic Enforcement requesting more regular visits seconded Cllr. Joanne Whiteley and agreed.

#### Items from Council Members

##### Leaflets / Crosshills - Cllr. Steve Jones

Cllr. Steve Jones gave an update on the leaflets and Gateway project. Cllr. Steve Jones asked council permission to continue with a grant application. Proposed Cllr. Gary Williams seconded Cllr. Richard Lyons and agreed.

##### Humberside Police Activity

A copy of the Newsletter was circulated to council members. Noted by council members.

#### Events

##### Queens Jubilee Celebrations

Cllr. Joanne Whiteley gave an update of the organised events with Cllr. Helen Miley. The Town Clerk advised bunting and flags would be going up in the next week. Noted by council members.

##### Civic Service

Cllr. Steve Jones advised he would confirm a date and inform council. Noted by council members.

Heritage Day

Cllr. Steve Jones gave an update to councillors. Noted by council members

Freedom of Snaith

Cllr. Richard Lyons gave a brief update, Cllr. Steve Jones advised the date of 25 September was still pencilled in the diary. Noted by council members.

Office Redevelopment

Not outcome was recorded for this Agenda point.

Accounts

Payments and Receipts

A full list of payments were read to council members. Proposed Cllr. Richard Lyons seconded Cllr. Helen Miley

AGAR Annual Year Accounts – Finance Committee Approval 21.04.2022

The Full Council were advised the meeting of the Finance Committee took place on 21.04.2022 where the Annual Accounts were received and accepted. Proposed Cllr. Richard Lyons seconded Cllr. Joanne Whiteley and agreed.

S.F. Jones Signature

20-6-2022 Date

