

Minutes of Snaith and Cowick Town Council Meeting held on Monday 20th June 2022 at East Cowick Village Hall at 7pm

Present

Cllr. Steve Jones in the Chair, Cllr. Joanne Whiteley, Cllr. James Hollas, Cllr. Richard Lyons, Cllr. Gary Williams, Cllr Russell Spencer, Cllr. Helen Miley, Cllr. Caroline Fox and 7 Members of the public.

Co-option of Councillor

Cllr. Steve Jones advised Interviews for co-option of councillor were due to take place last week however due to availability they have been postponed to week commencing 27 June 2022. Noted by council members.

To approve the minutes of Snaith and Cowick Town Council Annual General Meeting held on Monday 16 May 2022.

Minutes of the meeting were circulated to council members prior to the meeting and read as a true record of the meeting. Proposed Cllr. Richard Lyons seconded Cllr. Russ Spencer and agreed.

Apologies for Absence

Cllr. Laura Thompson

To note declarations of interest and the nature of such interest

Cllr. Joanne Whiteley – Disabled Parking

Cllr. Joanne Whiteley – Park Lodge Shooting School

Cllr. Gary Williams – Park Lodge Shooting School

Cllr. Helen Miley – Strange Reality

Cllr. Richard Lyons – Green Doctor

Cllr. Steve Jones – Zebra Crossing, Pontefract Road

To note dispensation given to any members of the council on any agenda item listed below

None

Public Participation

Mr Mike Moore advised of updates from the residents point of view regarding Park Lodge Shooting School. Mr Moore thanked the Town Council and Cllr. Caroline Fox for their continued support in the matter. Mr Moore stated following the residents meeting lorries did slow down for a number of days by speed has again increased. Mr Moore stated he had received no communications from Mr Bayston regarding the issue of lorries travelling through West Cowick.

Town Clerks Report

The Town Clerk advised the Play Park on Bourn Mill Balk Road had suffered from vandalism. Councillors were informed the bench and the spinner had been damaged but made safe by staff.

CCTV – The Clerk advised of a number of issues relating to CCTV and stated Gough and Kelly would be investigating and reporting back to the council. For discussion at the next meeting.

Marios Takeaway – Councillors were advised the of smashed windows and individuals gaining access to the unsafe building which the Conservation Officer has been advised of. Noted by council members.

East Riding Councillors Report

Cllr. Caroline Fox advised Andrew Percy MP was trying to organise a meeting with ERYC and Park Lodge Shooting School. Cllr. Russ Spencer requested a Town Council representative be invited to the meeting. Noted by council members.

Action Log Update

HGV – West Cowick

Cllr. Steve Jones advised ERYC had been contacted for an update on the issues relating to Park Lodge Shooting School. The Town Clerk advised a reply had been received from the enforcement officer advised a Compulsory Enforcement Notice had been forwarded to ERYC legal for processing.

Office Remodelling

The Town Clerk requested a decision be made on the Office Remodelling and instructions to architects. Cllr. Helen Miley proposed instructing an architect to complete drawings for the council seconded Cllr. Joanne Whiteley and agreed. Noted by council members.

Parking Response from ERYC

Information was circulated to council members prior to the meeting. Cllr. Steve Jones read a reply from ERYC regarding Parking to councillors. No Comment made. Noted by council members.

Feedback from Recent Meetings / Future Meetings

Meeting with Snaith Primary School

Cllr. Steve Jones and the Town Clerk gave an update to councillors with regards to the Town Council ownership of the Joint Use Play Area. The Town Clerk advised she has sent several emails to Rebecca Valentine ERYC requesting an update, however no update has yet to be received. Noted by council members.

Green Doctor

Cllr. Richard Lyons proposed advertising the Green Doctor on the Town Council Website, Facebook and Notice Boards seconded Cllr. James Hollas and agreed. Noted y council members.

Town and Parish Council Liaison Meeting

No Councillor was available to attend the meeting. The Town Clerk has requested minutes of the meeting be sent to the council. Noted by council members.

Village Taskforce Walkabout – Wednesday 20 July 2022 – 9.45am

The Town Clerk asked which councillors were available to attend the Village Taskforce Visit and not advise the Clerk of an issue which need raising with ERYC. Cllr. Richards Lyons, Gary Williams and Steve Jones advised they would be available. Noted by council members.

Items from Council Members

Disabled Parking – Cllr. Joanne Whiteley

Cllr. Joanne Whiteley advised she was concerned with the lack of disabled access in Snaith and not that the few disabled spaces which are located outside of the co-op are used by everyone in the community not just disabled people. Cllr. Joanne Whiteley proposed contacting ERYC requesting additional parking bays in the centre of Snaith as well as repainting the existing bays seconded Cllr. James Hollas and agreed. Noted by council members.

Communications – Cllr. James Hollas

Cllr. James Hollas expressed his concern with the amount of information be passed through email and WhatsApp. Cllr. James Hollas stated councillors do not need to 'reply to all'. A previous action from approx 3 months ago regarding WhatsApp policy raised by G Williams will be included in this action

Cllr. James Hollas proposed putting a Communications Policy in place seconded Cllr. Russell Spencer and agreed. Noted by council members.

Pedestrian Crossing Pontefract Road – Cllr. Steve Jones

Cllr. Steve Jones expressed his concern with regards to the crossing on Pontefract Road opposite the Brewers Arm. Cllr. Richard Lyons proposed contacting ERYC requesting they change the crossing to a Pelican Crossing to ensure residents and school children are safe when crossing the road seconded Cllr. James Hollas and agreed. Noted by council members.

Items from Residents

Court Road Triangle – Stolen Plants

The Town Clerk advised a resident has advised she believes a number of plants have been stolen from Court Road Triangle. Cllr. Joanne Whiteley proposed contacting the residents and requesting information on the stolen plants and if they are plants originally purchased by the resident the council should reimburse her costs seconded Cllr. Helen Miley and agreed Noted by council members.

Bike Racks – Market Place

A request has been made for bike racks on Market Place to promote Biking in the community. Cllr. Joanne Whiteley proposed contacting the resident and advising the Town Centre already have Bike racks however the shrubs need to be cut back so they can be used Seconded Cllr. Richard Lyons and agreed.

Pot Holes – Church Lane

A concerned resident has complained to ERYC on several occasions regarding the state of the road at the bottom of Church Lane however no action has been taken. The Town Clerk advised ERYC had 28 days to carry out actions on the Pot Holes. Noted by council members.

Community Led Housing Questionnaire

The Town Clerk advised Peter from Humber and Wolds Rural Action Group Contacted the Town clerk asking for the survey results for the Community Led Housing Project or funding would be withdrawn. The Town Clerk explained the project is now complete with the data been submitted. Peter was informed office staff are inputting data at least 1 day per week and have a lot of data to input. He is now happy with information received. (Data shown on laptop). Noted by council members.

Town Centre Promotion

Free Social Media Business Training

The town council have leaflets to be handed out to all High Street Businesses for free Social Media Training. Cllr. Joanne Whiteley agreed to distribute the leaflets. Noted by council members.

Visit East Riding Advertisement

The Town is now being advertised Free of Charge on the website of Visit East Riding. Noted by council members.

Love Your High Street Grant

The Town Clerk has secured funding for the display screen. This will hopefully be installed next week. Grant Received for £4100. Noted by council members.

Rural Market Town Membership - £72.00 for the year. Advertising when grants come available for the Town. Cllr. Joanne Whiteley proposed having membership seconded Cllr. Richard Lyons and agreed.

Police Newsletter

Forwarded to Council Members and Noted.

Events / Training

Civic Service – 24 July 2022

Invitations have been sent out, Food has been ordered from The Hidden Tea Room. Noted by council members.

ERNLLCA Training – Being a Good Councillor

Councillors, Spencer, Williams and Miley have all been booked onto the training. Noted by council members.

Accounts

Payments and Receipts / Bank Reconciliation.

A full list of accounts were read to council members. Bank Reconciliation sent by email to councillors. Proposed Cllr. Helen Miley seconded Cllr. Richard Lyons and agreed. Noted by council members.

Mayors Civic Allowance

The Town Clerk advised the Mayors Civic Allowance currently stood at £1250 and any unused funds would be placed back into the general account. Cllr. Helen Miley proposed keeping with the same amount and process seconded Cllr. Joanne Whiteley and agreed. Noted by council members.

Insurance Renewal 2022/2023

Information regarding the Annual Insurance Renewal was circulated to council members prior to the meeting. Proposed Cllr. Helen Miley seconded Cllr. Gary Williams and agreed. Noted by council members.

Internal Audit Report Return

The Town Clerk gave information on the internal Audit Report and advised it would now be forwarded to the external auditor for consideration. Noted by council members.

Exclusion of Press and Public

Staffing Matters

Nest Pension – Automatic Enrolment – All three staff have been automatically enrolled again. Noted by council members.

S.F. Sowers

18/7/2022