



# SNAITH & COWICK TOWN COUNCIL

26 Market Place, Snaith, East Yorkshire DN14 9HE

Town Clerk: Mrs V Whiteley

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9 May 2023



You are hereby summonsed to attend the Annual General Meeting of Snaith and Cowick Town Council to be held at East Cowick Village Hall, High Street, Snaith on Monday 15 May 2023 to commence at 7pm.

1. Chairman's Award
2. Declaration of Acceptance for all Councillors
3. Election of Town Mayor to serve in the year 2023/2024
4. Declaration of Acceptance of office and installation of the Town Mayor
5. Election of Deputy Mayor to serve for the year 2023/2024
6. Declaration of Acceptance of office and installation of Deputy Town Mayor
7. To approve the minutes of the council meeting held on Monday 17 April 2023
8. Apologies for absence
9. To note the declaration of interest by members of the council in terms of this agenda and the nature of such interest.
10. To note dispensation given to council members on items on the agenda
11. To fix a Date, Time and Place for the council meetings for 2023/2024
12. Councillor Training
  - a) Dates
  - b) Fees
13. Co-option Policy
14. Election of Councillors On Committees
  - a) Election of 5 Council Members to serve on Snaith, Cowick and Gowdall Cemetery Committee (3 meetings a year)
  - b) Planning Committee for 2023/2024 (11 meetings a year)
  - c) Finance Committee for 2023/2024 (4 Meetings a year)
  - d) Events Committee for 2023/2024 (Various meetings)
  - e) Footpath Committee for 2023/2024
  - f) Contracts Committee
  - g) Election of 4 Council Members to serve on the Employment Committee for the year 2023/2024 (1 meeting per year)
  - h) Election of 3 Council members to serve on the Disciplinary and Grievance Committee for 2023/2024 (not to include the Town Mayor and Deputy Town Mayor)
  - i) Election of 3 Council Members to serve on the Complaints Committee for the year 2023/2024
  - j) Joint Use Play Area for the year 2023/2024 (4 meetings per year)
  - k) Snaith and Cowick Together Steering Group for 2023/2024
  - l) Appointment of 2 Council Members to serve on the Internal Drainage Board for Snaith and Cowick (to include the Town Clerk and one Councillor)

- 15. Public Participation
- 16. East Riding Councillors Report
- 17. Town Clerk Report
- 18. Action Log Update
  - Active
    - a) Alphega House – Purchase Update
    - a) ERYC Funding – Sara Spencer
    - b) Bike Repair – Quote from ERYC
    - c) Mario's – Update
    - d) Joint Use Play Area – Update
    - e) Water Management Update – Update from EA
    - f) Love Your High Street - Leaflet Update
    - g) Meeting to Discuss Remembrance Day – Attendees
    - h) Town Lock Up Grant
    - i) Community Pay Back – Councillors Response
    - j) HGVs – West Cowick
    - k) Informal Councillor Meeting
- 19. Feedback from Meetings
  - a) Bellway
  - b) Church Lighting
- 20. Snaith Juniors Football Club – J.B - Snaith Juniors Chairman
- 21. Humber Forestry – Cllr. Gary Williams
- 22. CCTV Tender
- 23. Road Closure – Thorne Road
- 24. Church Flag Pole – Letter from Snaith Priory
- 25. Additional Benches – Letter from Pinderfield's Charity
- 26. Insurance Renewal
- 27. Events
  - a) Kings Coronation
  - b) 800<sup>th</sup> Market Charter
  - c) Civic Service
  - d) Heritage Day
  - e) Christmas Market
- 28. Accounts
  - a) Payments and Receipts
  - b) AGAR Annual Year Accounts – Finance Committee Approval 03.05.2023

Yours Sincerely



Clerk to the Council