

Minutes of Snaith and Cowick Town Council held on Monday 18 September 2023 at East Cowick Village Hall, East Cowick at 7pm

To approve the minutes of the council meeting held on Monday 21 August 2023.

Minutes of the council meeting were circulated to council members prior to the meeting for consideration. Proposed Councillors James Hollas seconded Cllr. Julie Leach and agreed.

Apologies for Absence

Cllr. Shirley Wordsworth, Cllr. Matt Duffy and Cllr. Bernie McKiernan

To note the declaration of interest by members of the council in items listed on this agenda and the nature of such interest.

West Cowick – Cllr. Gary Williams, Cllr. Julie Leach and Cllr. Joanne Whiteley

To note dispensation given to council members on items on the agenda

None

Public Participation

None

East Riding of Yorkshire Councillors Report

No Ward Councillors were present

Town Clerks Report

The Town Clerk requested all councillors take a look around their area and report any issues to the next council meeting following a formal request from Cllr. Gary Williams.

Update of Standing Orders

Cllr. Gary Williams proposed changing Standing Orders to state minutes must be forwarded to councillors within 5 working days of the council meeting taking place. Seconded Cllr. James Hollas and agreed. Town Clerk to update the Standing Orders for the next meeting.

Planning Committee Co-option

Cllr. Julie Leach requested she join the planning committee. Proposed Cllr. Steve Jones seconded Cllr. Gary Williams and agreed.

Action Log Update

Meeting Location – Cllr. Joanne Whiteley advised she had spoken to representatives of West Cowick institute and they were happy for the Town Council to use their facility in the new year for council meetings. Noted by council members.

### Hedge Cutting – Marina Avenue to Dawnay Garth

An Email from Pepper Marquees was emailed to council members prior to the meeting stating the hedge had now been cut back. Noted by council members.

### Travellers, East Cowick

The Town Clerk read an email from enforcement stating at this time they could not do anything further regarding the site. Councillors agreed to take a look at the location prior to the next meeting.

### Priory Church, Floodlighting

A letter of thanks from Friends of Snaith Priory for the Floodlighting and the Town Councils support to fund the project was read to council members. Noted by council members.

### Joint Use Play Area

The Town Clerk and Town Mayor advised no further communications had been received from ERYC. Cllr. Gary Williams proposed writing to Cllr. Anne Handley requesting support with the matter seconded Cllr. Steve Jones and agreed.

### Cold Calling Zones

Information regarding Cold Calling and the need for individual streets to apply to ERYC for No Cold Calling Zones was given to council members. Noted by council members.

### Warm Space

An email from ERYC stating they would get a members of the Warm Space team to contact the council in the near future to discuss future options for a 'Warm Space' in Snaith. Noted by council members.

### Parking Enforcement Update – Snaith Primary School

Information was circulated to council members prior to the meeting. Noted by council members.

### Residents Correspondence

#### Parking Brierley Close, Snaith – Email from resident

An email regarding parking was circulated to council members prior to the meeting. Cllr. Steve Jones proposed writing to ERYC requesting they change the grassed area into a formal parking space and obscure with either a fence or hedge rather than cars parked on the grass seconded Cllr. James Hollas and agreed. Cllr. James Hollas proposed informing the resident of the councils actions seconded Cllr. Gary Williams and agreed.

### Tree Cutting, Snaith Community Playing Field

A complaint had been made regarding Trees been cut behind a property on South Parkways with backs onto the Snaith Community Playing Field. Cllr. Steve Jones proposed seeking clarification as to removal of buffer zones seconded Cllr. Gary Williams and agreed.

#### Snaith Playing Field Association

The Town Clerk advised the contracts and lease agreements needed to be signed again due to ERYC misplacing the originals. Cllr Steve Jones requested this be postponed until contact had been made with the Trustees of the Community Playing Field Committee. Noted by council members.

#### East Riding of Yorkshire Council Correspondence

##### ERYC Name Bank – Street name request

Names of the ERYC database were read to council members for consideration. It was agreed to forward names to the Town Clerk to them be forwarded to ERYC.

##### East Riding Design Code

Information was circulated to council members prior to the meeting. Noted by council members.

##### Electric Car Charging Points

Information regarding the cost of the electric charging points were given to council members. Noted by council members.

#### Items from Council Members

##### Overhanging Tree, High Street – West Cowick – Cllr. Julie Leach

Cllr. Julie Leach proposed writing a letter to a residents of High Street, West Cowick requesting the hedge be cut back seconded Cllr. James Hollas and agreed.

##### Tree Planting, Wets Cowick – Cllr. Julie Leach

Cllr. Julie Leach asked who was responsible for the newly planted trees on the Harron Homes Estate. Cllr. Leach was informed the builders Harron Homes were still responsible.

##### ATM Removal – Cllr. Shirley Wordsworth / Gary William

Information regarding electricity costs and new possible funding streams were discussed. Cllrs. Requested the office staff switch off everything in the council office over one weekend to register how much energy the ATM was using.

##### Public Works Loan Board – Cllr. Shirley Wordsworth / Cllr. Gary Williams

The Town Clerk advise no further work could take place on the application until the council knew what they were borrowing against. Noted by council members.

## Snaith Community Sports Hall Special Expenses – Cllr. Gary Williams

Cllr. Gary William requested an update of the special expenses from the sports hall. No further information was available.

## Road Condition – Cllr. Gary Williams

Cllr. Gary Williams express concern over the road conditions in West Cowick. Cllr. Gary Williams and Cllr. Julie Leach to liaise with the Cowick Action Group to contact ERYC

## Tree Planting of Spa Well Lane – Cllr. Gary Williams

Information on the planting scheme was read by Cllr. Gary Williams. Noted by council members.

## Town Council Notice Board Relocation – Cllr. Gary Williams

Cllr. Gary Williams proposed reviewing the location of the Notice Board on Buttermarket and moving if necessary seconded Cllr. James Hollas and agreed.

## MP Communications

Cllr .Steve Jones proposed writing to the local MP inviting him to attend a council meeting to give an update on the work he's carrying out within his area seconded Cllr. Gary Williams and agreed.

## Events

### Heritage Day – Update

Cllr. Steve Jones gave an update on the event and stated it was a great success. Cllr. Steve Jones stated they were now looking for new members.

### Remembrance Day

The Town Clerk requested a show of hand who would be available to support the road closure, Cllr. Joanne Whiteley, Cllr. Gary Williams, Cllr. James Hollas, Cllr. Julie Leach, Cllr. Steve Jones, the Town Clerk and deputy Town Clerk stated they would be available.

### Christmas Market

#### Market Sponsorship / Review Pricing of Stall Hire / Movement and Setup of Stalls

The Town Clerk advise she had secured £2000 sponsorship from Lovells Homes for the event. Cllr. James Hollas proposed increasing the cost of stall hire by £5 seconded Cllr. Steve Jones. Cllr. Gary Williams proposed van hire for the event seconded Cllr. Julie Leach. The Town Clerk advised Rawcliffe Festival Committee would support the council by bringing the stalls on the day of the event. Noted by council members.

### Staff Training

#### Cemetery Training / ERNLLCA Annual Conference

Attended by the Town Clerk and Deputy Town Clerk. Noted by council members.

## Accounts

### Payments and Receipts

Payments and receipts were read to council members prior to the meeting. Proposed Cllr. Gary Williams seconded Cllr. James Hollas. The Town Clerk advised she would hope to have the scribe logins up and running soon so councillors could see a live accounts document.

.....<sup>^</sup>  
J. Winterkey..... Signature

.....16 | 10 | 23..... Date

