

Minutes of Snaith and Cowick Town Council Meeting held on Monday 11 December 2023 at East Cowick Village Hall, Main Street, East Cowick at 7pm

Present

Cllr. Joanne Whiteley, Cllr. James Hollas, Cllr. Steve Jones, Cllr. Bernie McKiernan, Cllr. Julie Leach, Cllr. Russ Spencer and Cllr. Gary Williams.

To approve the minutes of the council meeting held on Monday 20 November 2023

Minutes of the Snaith and Cowick Town Council meeting held on Monday 20 November 2023 were circulated to council members prior to the meeting and read as a true record of the meeting. Proposed Cllr. Russ Spencer, seconded Cllr. Bernie McKiernan

Apologies for Absence

Cllr. Matt Duffy

To note declaration of interest and the nature of such interest

Cllr. Steve Jones – Zebra Crossing

Cllr. Gary Williams – Highways

Cllr. Joanne Whiteley – Beast Fair

To note dispensation given to council members

None given.

Public Participation (3 clear days' notice to the clerk required)

None.

East Riding Councillors Report – Cllr. Caroline Fox

No East Riding Councillor was present.

Town Clerk Report

The Town Clerk advised the Town Council Office would be closed for the Christmas period from 20 December however the Town Clerk will be on call over the festive period.

The Town Clerk advised SCRMSG had now closed and removed from the Charities Commission. Cllr. Steve Jones proposed a thank you letter be sent to the group for their help in lockdown seconded Cllr. Bernie McKiernan and agreed.

Action Log

Reply from Highways – Paul Robinson

Cllr. Joanne Whiteley informed councillors an acknowledgement had been received from Paul Robinson at ERYC in response to our letter and the council were now waiting on a reply and update.

Pothole on Church Lane - Cllr. Bernie McKiernan proposed contacting the press regarding the condition of the roads in Snaith and the lack of support from ERYC with regards to filling of potholes seconded Cllr. Gary Williams and agreed.

#### Zebra Crossing

Councillors noted the letters from residents regarding a Zebra Crossing on Cowick Road had been sent to ERYC recorded delivery the previous week and the Clerk was now waiting on a reply.

#### Joint Use Play Area Update

The Town Clerk advised an insurance claim had been sent to the Town Council Insurance provider for play equipment damaged by a fire at the Joint Use Play Area. The Town Clerk advised a contractor was visiting site on Monday 18 December to discuss removal of the damaged equipment and invited councillors to attend. Noted by council members.

#### ATM Update

The Town Clerk gave an update on the access to the ATM room. Noted by council members with a further update to be given at the next meeting.

#### Councillors Area Check

Cllr. R. Spencer noted the Christmas Tree at East Cowick had fallen down. Cllr. Steve Jones proposed contacting Lodge Landscapes to put back up seconded Cllr. Gary Williams and agreed.

Cllr. R. Spencer advised he had been informed by ERYC they would not be doing anything further at this time regarding the travellers on Goatshead Lane.

Cllr. Julie Leach advised of a BT manhole cover which needed reporting as a trip hazard. Noted by council members.

#### Church Floodlights

Information from Snaith Priory was circulated to council members at the meeting regarding the increase in costs of electricity for the floodlighting. Noted by council members.

#### Grant Application UKSPF

The Town Clerk advised the closing date for applications to the UKSPF Grant Fund is the 14<sup>th</sup> January 2023. Cllr. Julie Leach advised the closing date is in January 2024 for the DEFRA grant. Noted by council members.

## Items from council members

### Humber Forestry – Cllr. Gary Williams

Cllr. Gary Williams advised not a great deal had changed however a local farmer on Spa Well Lane was due to have a large amount of trees and bushes planted in the near future. Noted by council members.

### Beast Fair – Cllr. Joanne Whiteley

Cllr. Joanne Whiteley advised the parking on Beast Fair was becoming an issue due to home owners on Beast Fair parking on the paths. Cllr. James Hollas proposed contacting ERYC asking them to assess the area for parking issues seconded Cllr. Bernie McKiernan and agreed.

### Whatsapp – Cllr. James Hollas

Cllr. James Hollas proposed to only use the WhatsApp for 'Information' and not for making comments, assumptions or asking questions as this can cause issues and if any of these are done the Town Mayor or Clerk has permission to disable the WhatsApp until the next meeting seconded Cllr. Julie Leach and agreed.

### Christmas Market Update

All councillors who attended the event stated it was a great event. The Town Clerk advised she had raised concerns with the security company whose staff attended the event. The assistant clerk advised she has already received bookings for 2024. It was noted to speak to the Priory Church in the new year to discuss arrangements for next year. Noted by council members.

### Risk Assessment

The Town Clerk showed the councillors the Risk Assessment and stated all sections were complete and needed to be approved to allow the council to work legally. Cllr. Steve Jones proposed accepting the Risk Assessment seconded Cllr. James Hollas and agreed. Councillors signed the risk assessment. Cllr. Gary Williams stated he would read a copy of the up-to-date risk assessment.

### Accounts

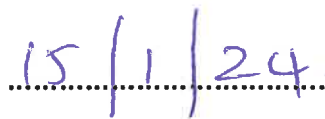
A full list of payments was handed to councillors for consideration and approval. Proposed Cllr. James Hollas seconded Cllr. Russ Spencer and agreed.

## Exclusion of Press and Public

### Staff Safety

Staff safety was discussed by council members and it was agreed to purchase required safety equipment and the Clerk will carry out the necessary checks. Agreed by all councillors.

 Signature

 Date