

Minutes of Snaith and Cowick Town Council Meeting held on Monday 19 February 2024 at East Cowick Village Hall, High Street, East Cowick at 7pm

Present

Cllr. James Hollas (in the Chair), Cllr. Bernie McKiernan, Cllr. Julie Leach, Cllr. Gary Williams, Cllr. Steve Jones and Cllr. Russ Spencer. Ward Councillor Caroline Fox.

To approve the minutes of the council meeting held on Monday 15 January 2024

Minutes of the council meeting held on Monday 15 January were circulated to council members on the 17 January 2024. Proposed Cllr. Bernie McKiernan seconded Cllr. Julie Leach and agreed.

Apologies for Absence

Cllr. Joanne Whiteley and Cllr. Matt Duffy

To note the declaration of interest by members of the council in items listed on this agenda and the nature of such interest.

Cllr. Gary Williams – All Agenda items located on High Street, West Cowick and 9c

Cllr. Steve Jones – Zebra Crossings and 16c (Pontefract Road)

Cllr. Bernie McKiernan – Zebra Crossing

To note dispensation given to council members on items on the agenda

None

Public Participation

None

East Riding of Yorkshire Councillors Report

Cllr. Caroline Fox discussed the following; Footpaths, Priory Churchyard, Flooding and Road Safety.

Town Clerks Report

The Town Clerk advised she had received a notification from Cllr. Shirley Wordsworth that she no longer wished to be a councillor with immediate effect.

Information on the town council office fire safety checks were given to councillors.

Update from councillors monthly area check

Cllr. Gary Williams stated the hedge on Grange Road has been cut back but could have been cut back further. Noted by council members.

Cllr. Bernie McKiernan stated that the hedge had been cut back at the back of the Priory Church but she will contact Northern Rail as it needs cutting back more near a light. Noted by council members.

Cllr. Gary Williams stated the pot hole on Church Lane was appearing again. Noted by council members.

All councillors gave an update from their area.

Action Log Update

251 – Grant for Town Lock Up

An email from Historic England was read to council members for consideration. The town clerk asked for councillor volunteers for the project. Cllrs. S. Jones, G. Williams, B. McKiernan and R. Spencer stated they would volunteer.

589, 631, 635, 656, 678, 680,694 - Various Highways Issues

An email from Paul Robinson was read to council members. Cllr. Steve Jones requested Cllr. Caroline Fox bring the issue up at full council. Noted by council members.

610, 637 – Land Purchase UKSPF Bid

The Town Clerk advised the grant application was unable to be submitted due to additional information required. To apply for the funds, the town council would need to provide costs on landscaping which would have included site layouts, ground maintenance fees, materials costs, labour costs and consulting with resident costs. This is due to the town council applying for funds to carry out works but which cannot be used to buy the land.

Cllr. Gary Williams and Cllr. Steve Jones advised they had not received any further information from land owners. Cllr. Steve Jones proposed contacting Townends Estate Agents and requesting they make a valuation on a plot of land on Gowdall Lane, to assist the Town Council when making a formal offer seconded Cllr. Gary Williams. Cllr. Gary Williams stated Groundworks may be able to support the town council with the project. Cllr. Russ Spencer proposed contacting Groundworks for support seconded Cllr. Steve Jones and agreed.

655 – JUPA Contract – Update from ERYC

An email from ERYC was read to council members regarding outstanding fees for Grass cutting at the Joint Use Play Area and the need to sign the contract. Cllr. Gary Williams proposed asking for the £3500 in previous grass cutting fees from ERYC before any contract is signed seconded Cllr. Russ Spencer and agreed.

668, 689 – Zebra Crossing – Update from ERYC

An email from ERYC was read to council members by the Deputy Mayor regarding the request. The ERYC have confirmed that this has now been escalated to a Stage 2 assessment which should take place after the February half term. Noted by council members.

674, 675 – JUPA Equipment Removal

The Town Clerk advised the all the equipment damaged by fire has been removed and cleared and are now waiting on release of funds from insurance company. Noted by council members.

678 – Gardening Club – Update

The Town Clerk has carried out some research for councillors and handed out information. Cllr. Gary Williams and Cllr. Julie Leach to update at a future meeting.

686 – ‘Do it for East Yorkshire’ Grant – Update

The Town Clerk advised that at a previous meeting it was agreed by council to work on a submission for grant funding to enhance the appearance of Buttermarket if funding became available. Last week we were advised funding would be available for new planters and grounds maintenance for Buttermarket

if a quote could be sought. Planters cost (like Cross Hills) £3500 and we are waiting on ground work costs. However, ALL these costs will be covered by the grant. Noted by council members.

690, 691, 692 – Station Car Park Restrictions – Update

The Town Clerk handed out a letter from Northern Rail for consideration. Noted by council members.

694 – Re-cleaning of Gully – Update from ERYC

The Assistant Clerk had a very long conversation with the Drainage manager at ERYC. He has stated he can carry out the cleaning of the gullies however the issues that Snaith have is not to do with cleaning but defects in the infrastructure and unfortunately this is the responsibility of Highways. He stated he has passed on ALL his concerns about gully defects (not just ones highlighted by our council) to highways and requested jobs are raised to resolve the issues. Cllr. Caroline Fox asked for a list of issues and she will hand to Carl Skelton. Noted by council members.

Update from Recent Meeting

Cemetery Meeting – 12 February 2024

The Town Clerk advised a meeting took place with committee members and a tender document was agreed for Grass Cutting. To be noted by councillors.

Internal Drainage Board Meeting – 23 January 2024

The Town Clerk highlighted the following points:

Who is the new contact for EA as Victoria Townend is no longer in position, also what is happening with the modelling. Clerk to the drainage board to investigate and give further update.

Events Meeting – 12 February 2024

This meeting did not take place due to councillors' availability. Noted by council members.

Dates of Future Meetings

Police Surgery – 20 February 2024

11am – 12 noon

East Riding Events Safety Advisory Group Meeting – 14 March at 2.30pm

The Town Clerk advised many community groups and Parish and Town Councils are in a position now that they have to increase their safety regulations and requirements due to the proposed Martins Law being imposed soon.

East Riding Events Safety Advisory Group are a group of representatives from Humberside Police, Humberside Fire and Rescue, Humberside Ambulance Service, St Johns Ambulance and ERYC Council who take the Town Councils (ours) Event Management documentation, assess it alongside current regulations and give recommendations as to what is required for the event. They will also advise on who will be responsible if something was to go wrong and this regulation has changed recently. They will be presenting their findings to the council on the 14 March 2024 after reviewing our documentation. All councillors have been requested to attend. Noted by council members.

Annual Parish Meeting 18 March 2024

Invitations have been sent to community groups. All Councillors are expected to attend.

Emergency Planning 27 February 2024

The Town Clerk asked who would like to attend. An email was sent to councillors requesting attendees. Councillors to advised the clerk if they wish to attend. Noted by council members.

Update on CCTV Grant from ERYC

Council staff successfully submitted a grant for £15477.20 for CCTV for the Villa Fields snicket to the quarry and for Ferry Lane under the Anti-Social Behaviour Grant. Cameras should be installed by the end of the financial year at no cost to residents through the Precept. Noted by council members.

Devolution Update – Update from Councillors from meetings

Cllr. Julie Leach advised she had attended the meetings which she found very interesting and received a lot of information. Cllr. Julie Leach advised Cllr. Nigel Wilkinson from the ERYC had made a very good presentation.

Wildlife and Nature Projects – ERYC Correspondence

An email was sent to councillors for consideration. Cllr. Gary Williams proposed inviting Mr Bateman to the next council meeting. Seconded Cllr. Bernie McKiernan and agreed.

Office Redevelopment and Maintenance

ATM Access, Project Costs – Councillors were informed the clerk would be inviting contractors in to give quotes for redevelopment of the Town Council Office. Noted by council members

Items from Residents

HGVs

A complaint was made by a local resident regarding the 7.5tonne weight limit. Investigations took place and the company was informed and they have sent out a reminder to all drivers and sub-contractors. Noted by council members.

Parking Roland Simpson Close

A complaint from Facebook Messenger was read to council members regarding parking on Roland Simpson Close. Cllrs stated they had no authority over parking and know this is a national issue not just Snaith. Cllrs. proposed directing the resident to ERYC Highways Officer Mr Paul Robinson requesting support. Noted by council members.

Bollards Pontefract Road

Photos shown to councillors showing damage to grass verge. Cllr. Gary Williams proposed contacting ERYC requesting they install bollards on the grass verge on Pontefract Road seconded Cllr. Bernie McKiernan and agreed.

Dog Fouling Stencils

A request has been made from a resident to have Dog Fouling Stencils on the ground around Snaith, East and West Cowick. Cllr. Steve Jones proposed placing an advert on the Facebook page asking residents around Snaith if they would like a stencil in front of their property seconded Cllr. Gary Williams and agreed.

Flooding Market Place

Concern for drainage on Market Place, ERYC have been informed and previously discussed. Noted by council members.

Items from Council Members

Road Markings – Cllr. Julie Leach

Cllr. Julie Leach advised she had noted actions already raised by the council however proposed contacting ERYC requesting they also refresh the 'Give Way' signs on the mini roundabout seconded Cllr. Gary Williams and agreed.

Dead Trees, Butt Lane – Cllr. Julie Leach

Cllr. Julie Leach proposed contacting Harron Homes requesting them to replace the dead trees on the Manor Farm estate seconded Cllr. Gary Williams and agreed.

Natural Environment Committee – Cllr. Julie Leach

Cllr. Julie Leach requested a new committee be introduced. To be included at the Annual General Meeting. Noted by council members.

Traffic Speed, West Cowick – Cllr. Julie Leach

Cllr. Julie Leach advised she wished to have something done about the traffic speed in West Cowick, Cllr. Russ Spencer proposed requesting traffic calming measures be introduced by ERYC seconded Cllr. Bernie McKiernan.

Gravel on path – Cllr. Julie Leach

Cllr. Julie Leach was advised this was a civil issue. Noted by council members.

Grass Verges, West Cowick – Cllr. Julie Leach

Cllr. Julie Leach proposed contacting ERYC requesting they trim back the grass overgrowth on the footpaths seconded Cllr. Gary Williams and agreed.

Litter, West Cowick – Cllr. Julie Leach

Cllr. Julie Leach asked which areas the Street Maintenance Operative covers. The Town Clerk advised it was commercial areas and not residential. Cllr. Gary Williams asked if hours banked could be used for East and West Cowick. Noted by council members

Ivy Issue, Butt Lane – Cllr. Julie Leach

Cllr. Julie Leach proposed writing to 8 Butt Lane requesting they remove the Ivy which is encroaching on to the public footpath seconded Cllr. Gary Williams and agreed.

Office Telephone System – Cllr. Gary Williams

The Town Clerk advised this was complete.

Finance Package Access – Cllr. Gary Williams

The Town Clerk advised the software was up and running and following the cancellation of 2 training session due to availability, Councillors are invited to the office for training when available.

Gowdall Lane – Cllr. Gary Williams

Cllr. Gary Williams proposed contacting the Enforcement Officer to revisit a site on Gowdall Lane seconded Cllr. Steve Jones and agreed.

Land Purchase – Cllr. Gary Williams

Removed from the agenda as previously discussed.

ERYC Debt to Snaith and Cowick Town Council – Cllr. Gary Williams

Removed from the agenda as previously discussed.

Footpath on Pontefract Road, Lamp Post – Cllr. Gary Williams

Cllr. Gary Williams advised of the lamp posts which need moving on the new Pontefract Road paths. The Assistant Clerk advised ERYC had been advised of the issue and would be moved at some point in the future. Noted by council members.

CCTV Check – Cllr. Gary Williams

Cllr. Gary Williams asked if the CCTV was being checked regularly. The Town Clerk advised she is checking the cameras daily Monday to Wednesday. Noted by council members

Parking of Gowdall Lane – Cllr. Gary Williams

Removed from the agenda as previously discussed.

Church Funds – Cllr. Russell Spencer

Cllr. Russ Spencer requested a breakdown of funds given to the churches in the area seconded Cllr. Julie Leach and agreed.

30mph Sign, East Cowick – Cllr. Russell Spencer

Cllr. Russ Spencer stated the 30mph sign had been replaced.

Travellers, East Cowick – Cllr. Russell Spencer

Cllr. Russ Spencer asked what was been done about this. An update on the council's communications with ERYC was read. Cllr. Russ Spencer stated he would contact the IDB to discuss drainage issues around the site. Noted by council members.

Cleaning of East Cowick – Cllr. Russell Spencer

Cllr. Gary Williams requested the Street Maintenance Operative cover the areas of East and West Cowick as a one off.

Pampas Grass – Cllr. Shirley Wordsworth

Removed from the agenda

Noticeboard – Cllr. Shirley Wordsworth

Removed from the agenda

Events

Mayors Event

This will take place on 6th April at the Brewers Arms. More information to follow. Noted by council members.

D Day Celebrations

Councillors to discuss at the next meeting.

Heritage Day

Cllr. Steve Jones gave an update and noted he would be speaking to the Safety Advisory Group.

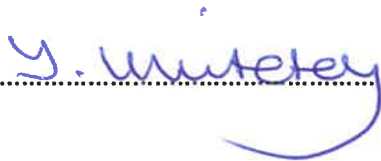
Freedom of Snaith

A letter has been sent to 51st Squadron for a request for dates.

Accounts

Payments and Receipts

A full list of payments and receipts were circulated to council members. Proposed Cllr. Russ Spencer seconded Cllr. Bernie McKiernan and agreed.

.......... Signature

.....18/3/24..... Dates

